



Committee Wymondham Archers

Financial and Membership Status Report

Metrics - Committee Scorecard

15/Jan/2025

Total Number of Wymondham Archers Members, including Associate Members this is the total membership including those that have left and is recorded here because of the cost element associated with each paid for member.

319

No./%/Units/as of/up to

Safeguarding and Health and Safety

Number of Safeguarding Concerns Raised in Period / Date

0

14/Jan/2025

Number of Ongoing Safeguarding Concerns in Period / Date

0

14/Jan/2025

Number of Safeguarding Concerns Resolved in Period / Date

0

14/Jan/2025

Latest Safeguarding escalations or actions - See Below

N/A

14/Jan/2025

Number of Health & Safety Concerns Raised / Date

0

27/Dec/2024

Number of Ongoing Health & Safety Concerns Raised / Date

0

27/Dec/2024

Number of Health & Safety Concerns Resolved / Date

0

27/Dec/2024



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Latest Health & Safety escalations or actions - See Below

N/A

27/Dec/2024

The above information shows how Wymondham Archers tracks the number of safeguarding and health & safety concerns raised, ongoing, and resolved within the period (Sept onwards). It provides a snapshot of how effectively the Club identifies, addresses, and resolves potential risks to individual wellbeing and safety.

Income and Expenditure

Cash at Bank (All Accounts - Including Restoration Fund)	£ 45,111.61	13/Jan/2025
Estimated Restoration Fund	£ (20,000.00)	15/Jan/2025
Cash at Bank minus Restoration Fund	£ 25,111.61	15/Jan/2025
Credits in year (Sept) to Date of Report including Transfers between Accounts	£ 47,211.83	13/Jan/2025
Debits in year (Sept) to Date of Report including Transfers between Accounts	£ (48,985.06)	13/Jan/2025
Income Minus Expenditure showing Net Income over Period	£ (2,880.50)	13/Jan/2025
WRFC Expected Rugby Club Associate Membership Costs over Period Remaining - Yet to pay	£ (6,899.17)	13/Jan/2025
Expected Showground Rental Costs over Period Remaining - Yet to pay	£ (3,718.30)	11/Dec/2024
Cost of Members Leaving in Year (September onwards) and No. left.	£ (1,449.00)	15/Jan/2025
Cost of Electricity in Year (at £0.34 per Kwh x Units used) yet to pay	£ (1,083.24)	3,186



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Cost of NAA and SCAS Fees yet to Pay and No. members causing debt	£ (291.00)	27
Combined Current and Expected Debt (Cash net value of Club) plus cash at bank minus Restoration Fund	£ 8,790.40	13/Jan/2025
Combined Annual Current and Expected Income/(Debt) per member - To Date	£ 27.56	13/Jan/2025

Above shows that The Club currently has a positive cash balance at bank. The Club factors in a Restoration Fund, to return our rented premises back to their original state. Current expenses combined with an estimated Restoration figure, future expenses relating to rugby club fees, electricity, and NAA/SCAS fees are factored into the Club's financial planning. If the 'Combined Current and Expected Debt per member' is a minus figure the Club is currently in debt per member.

Projected and Current Income from Sources

Income Trybooking Net Sales in Period Beginners Courses, Tournaments	£ 2,395.05	14/Jun/2025
Income SumUp Net Sales in Period Badges, Gift Tokens, Guests, Have a Go's, Tasters	£ 576.04	04/Jan/2025
Income Summary of Net Income from GoCardless (Membership and Hire Bow income in current year)	£ 22,040.08	14/Jan/2025
Total Expected and Received Income from combined available sources - Up to date shown	£ 25,011.17	14/Jun/2025
Projected Income from Membership and Hire Bows - Over Period (Sept - Aug)	£ 52,896.19	15/Jan/2025



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The above figures indicate the expected or received income up to the indicated period. For Trybooking, this includes tickets sales for tournaments and beginners courses past and future. For SumUp this includes sales from Badges, Gift Tokens, Have a Go's and Tasters. For GoCardless this includes Club Memberships and Hire Bow income.

Coaches - DBS - Child Protection - Membership Due

No.s/Dates

Number of WA Coaches with DBS Qualification	10	3.13%
Number of WA Coaches with Child Protection Qualification	20	6.27%
Next DBS Qualifications about to Expire - Date	22/Apr/2025	15/Jan/2025
Next Child Protection Qual about to Expire - Date	09/Feb/2025	15/Jan/2025
The next anniversary of the next Member to Rejoin to Archery GB	31/Aug/2025	15/Jan/2025

Above shows how we track coach numbers and percentages is a governance requirement. New memberships and upskilling are essential for maintaining a thriving club.

Demographics

Seniors	235	73.67%
Juniors	72	22.57%



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Disabled (includes disabled juniors)	12	3.76%
Full Club Members	294	92.16%
Associate Members	25	7.84%
Female Archers	106	33.23%
Male Archers	213	66.77%
Members forming part of a Family Group	152	47.65%

The above data provides a comprehensive overview of Wymondham Archers, informing strategies for membership, programs, and resource allocation.

Joiners, TODO's, Leavers/Paused, Average Years in Archery

No. new Archers who Joined in Current Year (Sept 2024 onwards)	41	12.85%
Members to Join to AGB	0	0.00%
Members to Subscribe to MailChimp	0	0.00%
No. of Archers paused or left Club in Period (Sept) onwards	20	6.27%
Members Archived on MailChimp - Left or by Request	20	100.00%
Average No. Years Archers are Members of Club	3.21	15/Jan/2025



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The above shows the new and returning archers, indicating club growth. Monitoring paused memberships helps manage costs and identify trends, while average years in archery reflects member engagement and wellbeing.

Sponsored/Funded Archers

% and No. of Sponsored Archers (If greater than 3% cell will notify)	1.25%	4
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"Sponsored Archers" include members who receive free membership for significant contributions, perform essential tasks, receive elite athlete support, or hold honorary life memberships. These categories impact club income.

Actual No.s Archers, Risk Assessments TODO, Non AGB Status

Number of Registered AGB Members including Associate Members minus those who have left. Current Actual Members	299	93.73%
Number of Registered Club members who have not completed a risk assessment	2	0.63%
Total Number of Associate Members not indicating they are registered with WA and/or AGB	0	0.00%

For the above, all of Wymondham Archers 1st Club Members are affiliated to Archery GB. This means we are all covered by the provision of what Archery GB provides, including insurances. It is key for the Club to know who and who is not a member of the Club, whether they are 1st or Associate members. Any member not indicating they are part of Archery GB will be excluded from the Club until they are able to prove this. The above data is a Governance matter.



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Members Not Paid

Members who have yet to pay for membership	0	0.00%
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The above data is for administrative and governance purposes.

Who and How Many are Using our Archery Ranges

Bookings up to 07/May/2025

No. of Archers Making Bookings - Outdoor Range - Vs % of Current Available Members	104	34.78%
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Total Number of Bookings Outdoor Range (since September new year) - Vs No. of All Available Tickets	526	38,080
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No. of Archers Making Bookings - Indoor Range (since September new year) - Vs % of Current Available Members	149	49.83%
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Total Number of Bookings Indoor Range - Vs No. of All Available Tickets	2409	10,752
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The data above indicates the Number of unique Archers making bookings on our Ranges Vs the Total bookings for each Range. This figure is distorted slightly by friends or relatives booking for others but is provided as a guide on Range usage.



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Members' Changes, Letting us Know, Exit and Beginners Feedback, Ideas and Suggestions Received

WA Club Members Informing the Club of Personal Changes (Cell will notify if not Noted by Club)	0	9
Let Us Know Reports - to be Note and Assigned	0	15/Jan/2025
Let Us Know Reports - To Be Completed	0	15/Jan/2025
How Did We Do - Feedback from Members that leave in Year - Exiting Club (All Time)	30	15/Jan/2025
How Did We Do - Feedback from Members that leave in Year Exiting Club - Noted	30	15/Jan/2025
Beginners Feedback	103	15/Jan/2025
Beginners Feedback To Review	2	10/Jan/2025
Ideas and Suggestions Received	1	15/May/2024
Ideas and Suggestions Unresolved	0	15/May/2024
Ideas and Suggestions Outstanding	0	15/May/2024

This data, above, demonstrates a commitment to member communication, feedback gathering, and continuous improvement. By tracking member feedback, Wymondham Archers can identify trends, address concerns, and enhance the overall Club member experience.



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Officers Reports

Compiled by

Date

Equipment Officer

Since the beginning of the indoor season the indoor targets have been repaired twice, thank you to all the helpers, they will need repairing again before the march competition and end of season, we have sufficient cartridges for this.

Daron March

05/Jan/2025

A full inventory of all equipment will need to take place when it starts to get warmer around April time, as well as auditing hired out equipment for setup and safety when they come in again.

Fundraising Officer

Fundraising Report by John Packman

John Packman

09/Jan/2025

This is my first report to the Committee and is based on an hour-long briefing from the Pete Hill on 26th November. The aim of this report is to make some suggestions for a structured approach to fund raising for the Committee to consider.

1. The Club has been successful in raising funds in the past – for the toilet (Sport England Grant), the shooting line and bosses.
2. External fundraising is most effective when it is focused on supporting the delivery of projects which are directed at the overall vision and ambition of the organisation.
3. The Wymondham Archers website is clear about its top priority – inclusivity.

It also states:



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“Planning - The committee is committed to reviewing and renewing the Club Development, creating a fresh 3 to 5-year plan based around strategic goals. Collaboration with partners like Wymondham Rugby Football Club and Norfolk Showground Ltd is also a priority in securing the long-term use of both outdoor and indoor archery ranges; supports the Club’s sustainable growth and development.”

The refreshed plan is critical in providing a framework for a Fundraising Strategy.

4. Communication with members, past funders and potential new funders will be important in retaining and identifying potential new funding sources.

Recommendations

1. Refresh the Club’s 3 to 5-year plan as quickly as possible. Engaging with members so that they feel part of the process and committed to the ambition will be important.
2. Identify the projects needed to deliver the Club’s plan. This will range for relatively low-cost items – for example new bosses – to large projects such as the development of new indoor range at the Norfolk Showground.
3. Turn the plan and list of projects into a Fundraising Strategy with clear priorities, costs, potential timescales and a list of potential funders.
4. Develop and maintain a relationship with past and potential funders.

8th January 2025

Records Officer

My role as records officer is going well, having started it later than anticipated due to not having access to accounts.

Jake Francis

05/Jan/2025



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We have an official club records, and season high scores for all archers to record their great scores for all to see.

I am now working with the chair to incorporate billing for badges as part of the role.

Tournament Officer

Since the last meeting we have made the record status applications for our indoor spring tournament and outdoor summer tournament.

David Hall

20/Dec/2024

The spring one has been approved at time of writing and we assume the summer one will be as well.

March 22nd and 23rd. First day wrs wa18m, second day ukrs Vegas 300's.

July 12/13th. Wa 720 and H2Hs Saturday and WA1440 Sunday, both days wrs.

Entry will be open for both early in the new year.

Earlier organisation of helpers will be coordinated by myself and Pete to ensure we get this set up as efficiently as possible.

I invite ideas for the county outdoors in terms of format, I will sort out a date when I know about my holidays.

We provisionally have Easton booked for the Worcester in Nov but that could be changed depending how the march shoot goes.

That's about all for now.

Policy & Procedures Officer



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The "Committee Members Conduct & Responsibilities" document was updated to version 2, at the request of the committee. Sandra Edwards 05/Jan/2025

The update added information to section 3.2, improved clarity, and other amendments requested by the committee during the approval process.

The updates were approved by a majority vote of the committee, completed on 31/12/2024 and the active document is available on the club website.

Coaching Officer

Wymondham Archers' beginners course is a resounding success, with participants consistently expressing their intent to join the club. Coaches receive high praise for their knowledge, patience, and varied teaching styles, with Pete, Keith, and Andy specifically mentioned. Pete Hill 02/Jan/2025

The course effectively covers archery fundamentals, with safety highlighted as a key component. Participants appreciate the opportunity to use well-maintained club equipment and try different configurations. Indoor facilities are generally well-regarded, though minor concerns arise regarding gate visibility and lighting.

Suggestions for improvement include:

*Improving gate signage and lighting for better accessibility.

*Addressing lighting issues between the range and gate.

*Potentially adding a session dedicated to exploring Olympic recurve bow components.



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By addressing these minor points and maintaining the high quality of coaching and equipment, Wymondham Archers can further enhance the course and solidify its positive reputation.

Junior Officer

The junior rotation continues to engage and encourage a regular group of 6 to 7 archers. The session has created a relaxed and social environment for the juniors to grow in confidence and create new bonds to share experience and offer support.

Laura Scott

11/Jan/2025

Observations for minor tweaks would be to section off the right side of the range for the juniors to solely have as their area during the session. Is there a way we could highlight to club members that this session may be slower due to the time taken by the juniors to collect arrows and change targets, this may help alleviate frustration in time taken when others are waiting to shoot again.

I'm extremely pleased with the junior rotation. Juniors and parents all have a fantastic attitude and respect for the session and the range rules / guidance. Over time we hope to expand the numbers in the session and the juniors have even asked for their own junior hoodies and t-shirts to wear during the session!!

Web Officer

Shortly after taking over the role again I updated the committee page. Please let me know if there are any mistakes or you have alternative photos to be used.

Dan Parnham

02/Jan/2025



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There has been the usual ongoing maintenance to the site and updates to the tournaments page as required.

The monthly challenge was overhauled so that it is almost completely automated now - with different rounds for each month selected in advance. The rounds and leaderboard results reset at the change of the month.

Wymondham Archers Committee is made up entirely from Volunteers.

We thank the above contributors for their work and committee for bringing Archery to life for Wymondham, Norwich, Norfolk and surrounding areas. Contributors include: - Secretary, Treasurer, Vice Chair, Chair, Safeguarding, Health & Safety, Fundraising, Equipment, Tournaments, Juniors, Records, Policy, Web and Coaching Officers.

Chair - Wymondham Archers.