



Wymondham Archers Committee Meeting
12th November 2024 at 19:00
Rugby Club

1. In attendance

Pete Hill, Keith Brandon, Salina Baboo, Peter Barrett, Alice Hawkes, Daron March, Mark Brookes, Dave Hall, John Packman, Sandra Edwards, Terry Reeves, Jake Francis, Dan Parnham,

2. Declarations statement was read out

3. Apologies

Laura Scott, Paul Kirk

4. Minutes 10 September 2024

Minutes were accepted as correct.

Add Alice Hawkes to attendees on the 10th

Minutes Todo Items

- The club needs to have a valid reason for saying no to an archer wishing to join our club.
- Longbow purchase completed by TR for the club
- Pete / Jake to discuss camping for kids and shoot to the moon event.

5. Treasurer's report

Mark shared a written report.

- TO DO : Pre Order 2 bosses for Summer Season following recommendations in Treasurer report. Action: Daron & Mark

6. Chair Urgent Items

6.1. Pausing or Resigning from committee membership

All email addresses are post related, creation of a policy required to cover stepping down of a committee member.

TO DO : Sandra & Pete to create a policy.

TO DO : Dan to make secretary account admin access on all email accounts

TO DO : Dan to investigate shared password storage for the club and feedback

6.2. Web Officer Resignation

Web officer has resigned from post due to personal reasons. Request to use some club funds to send some flowers was agreed at committee.

Dan will return to post as Web Officer Post effective immediately.



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6.3. Equipment officer email signature

TO DO : Equipment officer signature to be updated this has been actioned by Salina & Daron

6.4. Availability of minutes to membership

Agreed : The minutes are posted after meetings into the google drive folder which has been setup by Pete with an external link accessible from the website. Web Officer to test the system and research should this be needed.

TO DO Dan.

6.5. Remaining members of AGB

Discussion around members coming to the range not booking tickets and therefore any issues that may occur will be an issue with claiming on the insurance because the tickets prove that they were using the range at the time, should an incident have occurred. We need to remind members that the purpose of getting a ticket is to ensure the insurance process works should it be needed.

Ensure Guesting Coaches obtaining guest tickets so that they are insured and have DBS

TO DO : Pete to remind guesting coaches to do this.

Completed (WhatsApp to Guest Coach Phil Watson) [13/11/2024, 15:40:05] Pete: *Hi Philip, I hope you are well. We had a committee meeting last night where I have been reminded to inform all our guest coaches... that's you, as you're the only one that visits archers directly, that they should complete the visiting coaches form each and every time they come along. I'm sorry we need to do this but will be most appreciative if you could begin again. Thank you. Pete.*
[13/11/2024, 15:40:06] Pete:

<https://docs.google.com/forms/d/e/1FAIpQLSdszZ5sT-BYQOEMBKP8DPr-5ZbMrQMjZiQ6ALQMiaRHgsf4sw/viewform>

When a Non AGB Member comes and guests on the range. We need to check all guest AGB numbers using the link provided by AGB.

6.6. Card for Member registration sports 80 for Secretary

TO DO : Mark to organise card access for the secretary to enable quick member registration.

7. Indoor Monthly Target Challenge : Refresh the indoor target challenge monthly. - Pete Hill

We want to encourage archers to put scores via the website more regularly. Request to update the website process. Committee happy for Terry to continue his Terry's Target Teaser challenges, which he is happy to do.



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TO DO : Terry / Jake / Pete to work together to set up a competition and structure for these challenges and club sessions

Safeguarding

Alice Hawkes confirmed there has been no safeguarding issues to report

- 8. Associate Members Confirmation of membership of AGB :** We do not know if our Associate Club members are members of AGB and need to find a method of ascertaining this... ideas? **Pete Hill**

This is covered about under : Remaining members of AGB

- 9. Tournaments :** Do we want to run tournaments next year? If so, which ones? - **David Hall**

Pete is looking into a hall for hosting tournaments on the showground.

- Committee Agreed for David to organise a world and UK record status indoor shoot on 22nd / 23rd March 2025
- Committee Agreed for David to organise a world record shoot 12th & 13th July 2025
- Committee Agreed for David to organise an outdoor 1 day event in September 2025 for NAA county champs. A date to be agreed on and shared with Rugby club
- Committee Agreed for David to organise an indoor worcester winter tournament in 2nd November 25

Chair emphasised that these tournaments were prestigious events and asked for Committee and Membership support for these.

- 10. Thanks to Chris Norburn :** Chair thanked Chris Norburn, who has paused his membership on the committee, for all his hard work over the years in support of the committee. Chair stated 'This may be a temporary step away but in any case the moment should not be lost for the acknowledgement, thanks and gratitude I personally have for all the hard work he has undertaken for us all. Big thank you, Pete'. - **Pete Hill**
- 11. Disabled persons ramp :** Chair has created a temporary disabled persons ramp on the outdoor range. This is far from satisfactory. We need to spend some money in order to improve the access for our wheelchair-user Archers and I am suggesting that it should be around £300-£600. - **Pete Hill**

Committee has agreed to spend the money to purchase or build a proper ramp

- 12. NAA coaching on indoor range. :** As ever we wish to say yes to Archery. Norfolk Archery



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Association needs a venue for their indoor coaching session for 12 January 2025 this is a Sunday. And will probably stretch from 10 am to 4 pm. I am suggesting and seeking agreement from the committee that we close the indoor range to our members during this time and allow the NAA and as many people who need coaching to use the space. - **Pete Hill**

Committee is happy for this to take place. Need to publish in advance to the membership saving of range closure.

13. **Restock boss cassettes & member sale session** : 1. We are very low on OEM boss cassettes. If tenzone is selling to customers again (awaiting response) then should we restock for upcoming repairs and competitions?. Indoor bosses initially. (Cost to be confirmed but likely 1k+) - **Daron March**

Committee agreed for 2 new bosses to be pre ordered. Also foam cassettes to be ordered as needed.

14. **Bring and buy sales** : I suggest a bring and buy sale to be held at the indoor range, what does the committee think? Sellers will need to bring a table and I suggest it be held before Christmas and the range be closed for 4 hours/2 sessions with a reserved short area for testing? maybe a Saturday or Sunday afternoon? - **Daron March**

Committee happy for archery gear to be sold at this bring and buy sale. Tickets will be required for this but will be free to those wishing to sell goods. Daron to organise the event to take place in **January 2025**.

AOB

1. Committee agreed for John Packman to step into the fundraising role. Secretary to provide account to John
2. Frostbite badges purchase agreed, Mark to purchase
3. David checked with the committee that David will be representative for the committee to support Chris with the line painting request. This was agreed. Field to be marked in Metres
4. Majority committee is happy to go into the helpers whats app group. One member wished not to join the large helpers group, but is happy to join a committee specific one.

The meeting closed at: 20:44

This is a true record of proceedings.

Date of next 14th Jan 2025



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Signed: 

Name: *Pete Hill*

Date: *20/January/2025*