



Wymondham Archers AGM
25th August 2022 at 19:30
Online via Zoom
Minutes



In Attendance: Pete Hill (Chairperson), Dave Tonnison (Vice Chairperson), Mark Brookes (Treasurer), Sarah Hubbard (Secretary), Dan Parnham (Website & Social Media Officer), Sam Parker (Safeguarding & Welfare Officer), Alex Herman (Health & Safety Officer), Chris Norburn (Fundraising & Development Officer), John Masters (Records Officer), Jo Tonnison (Ordinary Officer), Sandra Edwards (Ordinary Officer), Steve Bissenden, Alex Green, Colin Starling, Terry Reeve, Allan Power, Georgina Booker, Natalie Jennings, Claire Phippin, Daron March, David Catto, Gabriel Harris, Geradline Weinert, Terry Weinert, Ifan Thomas, Luca Wright, Nicole Forrester, Nigel Chalk, Ian Harvery, Serge Utting, Tennie Sully and Ian Pautard

The meeting opened at 19:30.

1. Apologies for absence

David Hall (Records Officer), Bryan Swaddling, Carole Thornhill, Patrick Thompson and Giancarlo Erra.

2. Minutes from AGM 2021

These were agreed as a true and accurate record by majority of the pre-votes and votes from those in attendance.

18 For, 0 Against and 2 Abstained.

3. Matters arising from AGM 2021

There were no actions points from the previous AGM

4. Reports from Officers

- a. There were no questions arising from the Secretary's Report.
- b. There were no questions arising from the Safeguarding & Welfare Officer's Report.
- c. There were no questions arising from the Health & Safety Officer's Report.
- d. There were no questions arising from the Equipment Officer's Report.
- e. There were no questions arising from the Records Officer's Report.
- f. There were no questions arising from the Website & Social Media Officer's Report.
- g. There were no questions arising from the Competitions Officer's Report.
- h. There were no questions arising from the Chairperson's Report.

Q. Colin Starling asked, Will development coaching be offered to the other bowstyles not just our compound archers?

A. There was a typo on the recent blog, we do offer development coaching for archers with all bow styles not just the compound archers. There is also a new section on the website 'Learning and development' which has a wealth of knowledge that archers can use.

Q. Colin Starling asked, What's the committee's opinion on why the outdoor range is being underused? Is the 9% a small cohort of archers?

A. There are times during the day where the range is quite busy at about 25%, one of the answers as to why we were busier last year is because we restricted the number of archers per boss due to covid, which decreases the percentage used per boss. That has now been restored so effectively we have quadrupled the number of opportunities to shoot per boss. As of the 15th August: 93 archers used the range 9 times or less, 29 archers 10-20 times, 14 archers 21-30 times, 17 archers 41-50 times, 5 archers 51-60 times, 8 archers 61-100 times and 5 archers have used the range over 100 times since september last year. We are quite busy but it could be busier than it is.

Q. Colin Starling asked, Would there be an advantage to having a booking system for coaching?

A. It's not easy asking for help on the range on the day. It's a good idea and we do want to further increase the coaching availability for all our members. We have made available on the Learning and Development page on the website links to emails where members can ask for further help, which means we can work to archers schedules. We also have 2 coaches going through the Development Coach course, our session coaches are becoming increasingly more experienced. Archers are encouraged to use the links on the website to access more coaching so we can provide archers with more coaching. Archers are encouraged to ask for more help from coaches. It has been tradition in archery where coaches don't approach the archers, but Pete is always happy to push the envelope and will approach any archer who appears to be struggling.

Patrick Thompson did not have a question but said a big thank you to everyone and is very impressed with the way we work.

i. There were no questions arising from the Treasurer's Report.

5. The Club Constitution, proposed changes

a. Section 5.6 change from 7 days to 14 days to align with section 7.3

5.6 All positions must be proposed and seconded no later than **7 14 days** before the AGM. These proposals will be overseen by the current Secretary. In the situation where two people are proposed for the same post the Secretary will arrange for a show of hands vote, to be held at the same AGM.

7.3 Not less than 21 days clear notice of such meeting shall be sent to each member, all business for the agenda, including proposals for officers are to be with the Secretary 14 days before the meeting. The agenda shall be despatched to all Club members at least 7 days before the meeting.

The proposed change was approved by a majority of pre-votes and votes from those in attendance.

18 For, 0 Against and 2 Abstained.

6. CIO

Chris Norburn answered questions from members that had arisen from the presentation that was sent out with all the other documents pre meeting.

Q. Mark Brookes asked, If there was a limit on the amount of time a trustee is able to stand in the position.

A. No, there is no limit on this.

Q. Allan Power asked, Is there any requirement to have any external trustees, can they all be members?

A. The trustees can all be members of the club.

The proposed item to make Wymondham Archers a CIO was approved by a majority of pre-votes and votes from those in attendance.
15 For, 2 Against and 3 Abstained.

Members will be able to follow our progress on becoming a CIO from the Committee meeting minutes throughout the year. Our complete journey will be detailed at our next AGM by which time we hope to have it completed and be a CIO.

7. Club Fees

Mark Brookes recognises the impact of the cost of living crisis, so we appreciate that one of the first things people may cut out is leisure spend. So we have looked at the incomings and outgoings and believe we have enough headroom to reduce these fee's. A reduction of £20 per adult, £14 per intermediate and £14 per junior members. These figures have been worked out by just using the income from the membership fees.

Proposed fees for 2021-2022 season are unchanged –
Adults £203 pa; ARCs £82.00 & £10.08/month
Inters £110 pa; ARCs £46.00 & £5.33/month
Juniors £80 pa; ARCs £16 & £5.33 month

The proposed fees were approved by a majority of pre-votes and votes from those in attendance.
18 For, 0 Against and 2 Abstained.

8. Elections and Appointments of Committee Posts

The previous committee stood down from their positions.
Sarah went through the proposed elections for the committee positions for the next year. There were no multiple nominations for any posts. The following committee members were elected.

Chairperson	PETE HILL
Vice Chairperson	DAVE TONNISON
Secretary	SARAH HUBBARD
Treasurer	MARK BROOKES
Safeguarding & Welfare Officer	SAM PARKER
Health & Safety Officer	ALEXANDER TONNISON
Equipment Officer	VACANT
Website & Social Media Officer	DAN PARNHAM
Fundraising and Development Officer	CHRIS NORBURN
Records Officer	DAVID HALL
Competitions Officer	SARAH HUBBARD
Coaching Officer	PETE HILL
Junior Members Officer	VACANT
Ordinary Officer	JO TONNISON

Ordinary Officer	SANDRA EDWARDS
Ordinary Officer	CLAIRE PHIPPEN
Ordinary Officer	BRYAN SWADDLING
Ordinary Officer	SALINA BABOO
Ordinary Officer	KEITH BRANDON

All vacant positions will be covered by the other members of the committee.

9. Honorary Life Membership for Sarah Hubbard

Pete recognised that it takes a lot to run an archery club and it can be a very lonely place. The committee was asked during the year if we could honour Sarah's efforts during the years by honouring her with an honorary life membership. This has to be ratified at an AGM.

The proposal to grant Sarah Hubbard Honorary Life Membership was approved by a majority of pre-votes and votes from those in attendance.

17 For, 1 Against and 2 Abstained. 3 Additional votes from the floor For.

10. AOB

There was no AOB raised pre meeting.

Q. Colin Starling asked if from the members present and from the online votes if we had enough people to allow everything in the AGM to be passed.


A. Sarah answered that we satisfy the constitution with regards to the attendance and voting. There are no limits within our constitution for this.

Pete thanked the committee for all their hard work throughout the year and thanked all those members who attended.


The date for next year's AGM will be set later in the year and all members will be notified in due course.

The meeting closed at 20:07.

This is a true record of proceedings.

Signed  Chair

NamePete Hill..... Date 23rd August 2023

Signed  Secretary

NameSarah Ruth Hubbard..... Date 23rd August 2023

Secretary's Report

This has been a great year for Wymondham Archers, and we have gone from strength to strength. We continue to provide our archers with great facilities outdoors which we continue to manage the bookings of through Try booking. We will use the same setup for the new indoor range also. These facilities we continue to develop as time goes, like having the inside of the shooting sheds painted, additions of the notice board. There are more projects underway which will continue to see them improve further.

I want to thank all the members of the committee and members of the club who have helped with the running of the club this past year. We truly cannot do this without the support of our members.

Sarah Hubbard

Safeguarding & Welfare Officers Report

No safeguarding concerns were raised during the last year.

AGB have issued the new 'positions of trust' guidelines and what this means for anyone who is a coach at the club.

All coaches no matter what level or actively coaching must have the required AGB DBS in place. Even if you have the enhanced DBS through your work or other commitments this is not accepted.

This process is not difficult and once the check has come through you can sign for the update service free of charge as you would be a volunteer.

AGB pays for the DBS, so it does cost us anything.

As our club grows bigger, we all need to safeguard the younger members and vulnerable adults. The mental health crisis in Norfolk alone has seen an increase of 423% in mental health referrals and crisis management.

As Safeguarding Officer, I will be ensuring and supporting those who coach to obtain their DBS for Wymondham Archers to be at the forefront of compliance.

If any club member would like to increase their awareness of safeguarding and what it means I will be happy to host some training.

Sam Parker

Health & Safety Officers Report

Generally, very little has occurred over the course of the past year for the Health and Safety role. Primarily, most of the time spent in this role has gone into adapting the club risk assessments to keep them up to date whilst also expanding them for events such as Shoot to the Moon. As well as this, new risk assessments were created for our indoor range at the Norfolk Showground: this was drawn up by me and the club chair.

Only one key incident was reported to the committee at the start of the year where a club member was injured in an accident at the outdoor range. This incident was completely accidental, meaning no liability was made towards the club. In response to this, the club risk assessments were revisited to ensure that members of the club knew how to best prevent any possible accidents of a similar nature. In addition to this, the club were able to support the affected member through their recovery to ensure that they could continue to shoot and partake in club activities.

Alex Herman

Equipment Officers Report

These are some of the jobs that have been completed during the year, not necessarily conducted specifically by the equipment officers.

- Range lines painted and maintained.
- Stock take of items in both locations.
- New signs, marking the distances on the range.
- Organisation of loan bow kits for new and existing archers of the club.
- Range shooting shed containers painted.
- Boss repairs as and when needed.
- Wasp control under range shooting shed containers.

Salina Baboo and Keith Brandon

Records Officers Report

It's been a good year for records and awards. We have had multiple new club records set, with four members in particular, Damien Lewington, Serge Utting, Sarah Hubbard and Robert Norburn fighting for the honor of most records set. That particular achievement has gone to Damien thanks to his longbow exploits.

We have also had a high number of awards claimed over the course of the year, both for indoor and outdoor shooting. Over 50 252's have been claimed, and around 25 Portsmouth Badges were awarded. It has been great to see the progression of our archers through these schemes over the course of the year.

As we approach the end of the season, I'm sure there will be some claims coming in for Class scores and Bowmen awards as well.

Due to my health and my work schedule, I know we've not been the most efficient at handing out the badges, and that is something I want us to improve on if I remain in the role next year.

Dr David Hall

Website & Social Media Officers Report

The website has not undergone any major changes this year, but continues to get regular traffic, with approximately 40,000 impressions (via search) and 3,000 clicks through to the site over the past 12 months.

Whilst there have been fewer blog posts this year there have been some useful changes and additions to the site:

1. A new tournaments page with entry information and an archive of previous competitions.
<https://wymondhamarchers.co.uk/shooting/tournaments>
2. A volunteering page detailing why volunteering is beneficial to both the club and the individual.
<https://wymondhamarchers.co.uk/information/volunteering>
3. A learning and development page to help existing and future members find the information they need for their archery journey.
<https://wymondhamarchers.co.uk/shooting/development>

4. The progression awards page was rearranged and new scoring tables for the 252 award were added.
<https://wymondhamarchers.co.uk/shooting/progression-awards>
5. Major tidy up of the documents page which is now easier to navigate with collapsible sections.
<https://wymondhamarchers.co.uk/information/documents>
6. The address and map has been updated for the new indoor range.
<https://wymondhamarchers.co.uk/about>

The forum which was setup last year had some initial use but is now rather quiet.

There was an issue with emails from the Wymondham archers domain going to spam regularly due to the fact that they originated from the committee gmail accounts, but some changes were made to our domain configuration to hopefully mitigate this problem.

Shoot to the Moon was a big success this year. The interface on display showing our progress throughout the day was revived from the previous shoot, although it will need updating for next time to support a return journey!

Dr Dan Parnham

Chairperson's Report

A busy year; as always.

At the time of writing this brief summary of our 2021/2022 Archery year we are standing at 242 members. This year has seen an increase in the number of Session Coaches that also now support the development of our little Archery Club. I have undertaken a Development Coach Course and am now able to provide inhouse Level 2 coaching to any and all of our Archers. [Learning and Development](#) of our Archery is key to our success, in so many ways. I thank all our fellow Archers who have stepped up and become coaches; I hope that they find it as rewarding as I do.

Whilst many Archery Clubs were hunkering down from the effects of the Covid Pandemic, we somehow managed to run some fantastic events. In terms of tournaments our Tournament Officer was a key organiser and steward for our Indoor and our Outdoor Competitions. With Sarah Hubbard's work we are becoming a local, regional and national Club of note for Archers to travel to for competitions. I thank Sarah for all her hard work and professionalism.

Our Shoot to the Moon event was an incredible success. We raised over £1600 for [Nelson's Journey](#) and not only shot to the moon but we also managed to get back (which of course, was a relief). A big well done to Alexander Tonnison for the work he put in.

At the end of the Winter Season we said goodbye to Easton College who have hosted us indoors for the last four years. We are moving our indoor range to pastures-new with Norfolk Showground Ltd. We'll have more access to Archery and our own space, with targets permanently laid on for you, our Archers.

Wymondham Archers again this year took part in (probably) the largest 'have-a-go' in the UK; The [Festival of Sport](#). It is so large in fact that several of our Volunteers, Coaches, Committee and Members with their families and our very own [UK Paralympian](#), helped out. Hundreds of kids of all ages took part, coming to Holkham Hall, Norfolk, from all parts of the UK. I thank all the [Volunteers that help](#) our Club. I am so proud to be part of a Club that works tirelessly for the benefit of Archery for all.

Some years ago we adopted GoCardless for our online [membership fees](#). We noticed that all of the members who were with us in the previous year returned in the new year as they spread the cost of their membership. We encourage you to return to this fantastic Archery Club for another year, using direct debit to meet your membership costs.

Wymondham Archers will continue to work hard for Archery in Wymondham, Norwich, Norfolk and beyond for you our members.

'We Say "Yes" to Archery'

Indoor Range - New Beginnings

In the course of the year we have grown our provision of Archery. Our new Indoor Archery Range at Norfolk Showground is a milestone step for us. From the middle of September this year you can undertake Archery 250 days (give or take the occasional closure) indoors as well as the usual 365 days per year outdoors. We expect that our Indoor Range will be made available to our Archers from 08:00am until 10:00pm daily from mid September until the end of May each year. Now, with over 600 days of Archery provision at no further cost to our Archers we hope will help fulfil your Archery needs.



Outdoor Range Usage and Upgrades in the Year

The outdoor range continues to be popular. For those of you who are new to Wymondham Archers, the range didn't always look like it does now. Once upon a time it looked like a very wet ploughed field. With the new upgrade to our Shooting Shed our Archers can enjoy protection from most of the elements that nature sends our way.

We cannot thank Chris Parnham enough for his help with the construction and advice for both the indoor and the outdoor range work.



Wymondham Archery Club - Outdoor Range Usage and Upgrades in the Year												
Current Year 2021/2022	Start Date 01/09/2021	To: Tuesday 15/09/2022	Total Lanes Booked By Time	% of Available Lanes Booked	10:00-11:00	11:00-12:00	12:00-13:00	13:00-14:00	14:00-15:00	15:00-16:00	16:00-17:00	17:00-18:00
Wymondham Archery Club	348	1000-10:00	30	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	88	1000-10:00	264	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	7	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	18	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	850	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	118	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	4100	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	8000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	8000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	11000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	17000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	27000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	37000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	47000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	57000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	67000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	77000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	87000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	97000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	107000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	117000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	127000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	137000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	147000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	157000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	167000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	177000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	187000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	197000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	207000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	217000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	227000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	237000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	247000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	257000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	267000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	277000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	287000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	297000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	307000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	317000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	327000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	337000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	347000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	357000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	367000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	377000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	387000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	397000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	407000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	417000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	427000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	437000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	447000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	457000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	467000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	477000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	487000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	497000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	507000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	517000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	527000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	537000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	547000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	557000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	567000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	577000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	587000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	597000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	607000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	617000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	627000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	637000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	647000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	657000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	667000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	677000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	687000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	697000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	707000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	717000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	727000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	737000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	747000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	757000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	767000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	777000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	787000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	797000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	807000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	817000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	827000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	837000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	847000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	857000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	867000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	877000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	887000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	897000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	907000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	917000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	927000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	937000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	947000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	957000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	967000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	977000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	987000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0
Wymondham Archery Club	997000	1000-10:00	0	0.0%	0	0	0	0	0	0	0	0

healthy. We are currently the 4th largest Archery Club in the UK, outside of University Clubs. You can see our governance documents, risk assessments, safeguarding policy and other information [here](#).

Safeguarding our Archers - Changes in the Law affecting us all.

This year in July (2022) the law changed to meet a loop-hole identified by the NSPCC, where young and vulnerable people of all ages but in particular young people between the ages of 16-18 were identified as being particularly at risk from those who perpetrate unwanted behaviour and activities against those in this group.

After consulting with ArcheryGB Wymondham Archers has created a [Safeguarding and Health and Risk Agreement](#) (that we call SaHARA). We ask that all our adult Archers and responsible parents/guardians sign up to the SaHARA in readiness for our new year from September onwards. You can do this now by clicking on the link above.

We are taking the advice from ArcheryGB, NSPCC and .Gov very seriously. Please complete the Risk Agreement so that you are able to continue to shoot at Wymondham Archers. Wymondham Archers want to do our very best to ensure that we all know where we stand.

The linked agreement is sent to all of our Club Members, it takes only a short while to complete and provides the information you may need to keep you up to date (should you see the link again remember that you only complete this form once).

We have a Big Birthday Coming

January 2023 might feel like just another January to us. But this coming year sees Wymondham Archers reach our tenth birthday. We are planning some festivities with invitations going to all of our current members, to our old members, our founder members, friends of Wymondham Archers, a local Mayor or two as well as to any of the partners in Sport that we have made over our decade in existence.

We are very pleased to have come so far in just ten years. We will be writing to you all over the coming months to invite you to our big party, where we hope to give you some goodies, share some food and drink and maybe even shoot some arrows together; it will be January by then.

We'll keep you posted as to how we will be celebrating as time progresses.

A Fantastic Archery Club

We are a fantastic Archery Club, thriving against a backdrop of troubled times. You, our Archers, get to use our facilities everyday in every season (if you are brave enough). We want you to continue to use the spaces, Indoors or Outdoors as much as you want.

Having somewhere that we can go to for our rest and relaxation is a key part of our physical and mental well-being. Being part of something a little larger than we are can be hugely rewarding.

We are always looking for people to help us with organising and help with solutions to the everyday issues that crop up. If you would like to be part of that team we will be very happy to chat things over with you.

Happy and Safe Shooting

Pete: Chair - Wymondham Archers

Treasurer's report

Following the Covid disrupted year of 2021 it was a great relief to see people out on our range shooting again, the committee and other volunteers have spent a lot of time and effort to ensure strong stable club for the future so we can continue to say yes to archery.

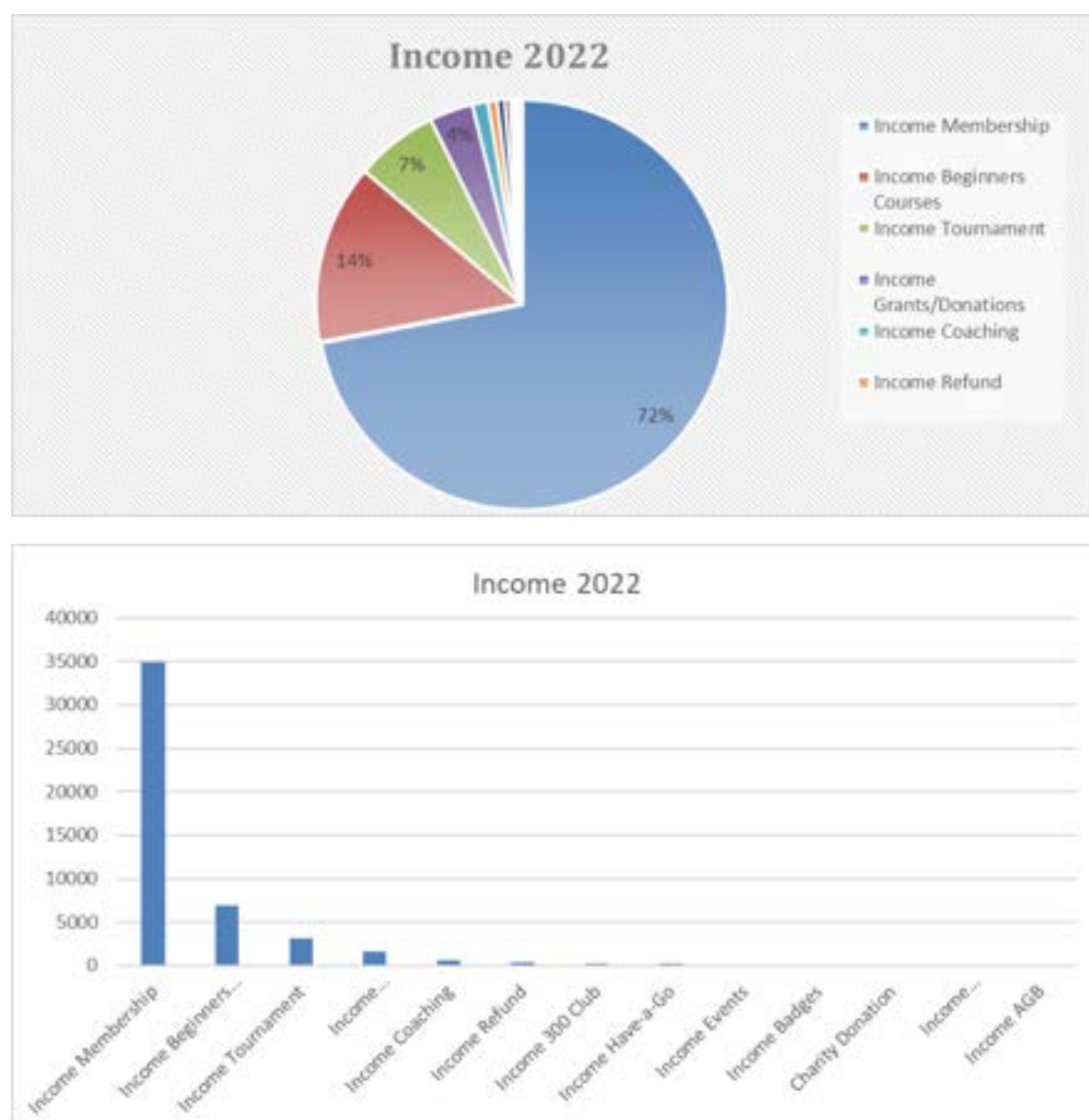
The club is in a strong position financially with a net balance of over £26.5k in our accounts.

Income

We have received just over £48.3k in income (£48386.29) over the period from 26th July 2021 until 15th August 2022

We have transferred funds from our 'savings' account to the normal day to day current account which has been utilised in delivering projects which develop and strengthen the facilities we have in order to offer archery to our members. Overall we have utilised £1.6k from the savings account in the last 13 months in this manner. Therefore, total income into current account is just under £50k (£49.986.24)

The breakdown of the income to the club is illustrated graphically below

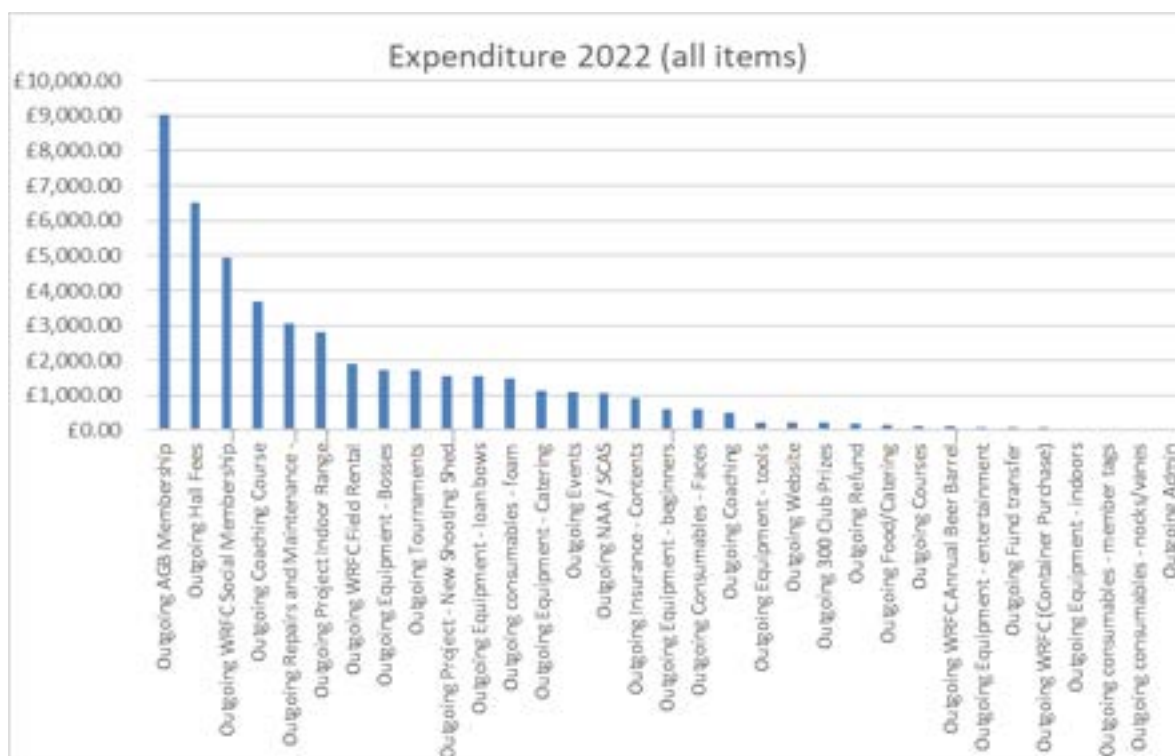
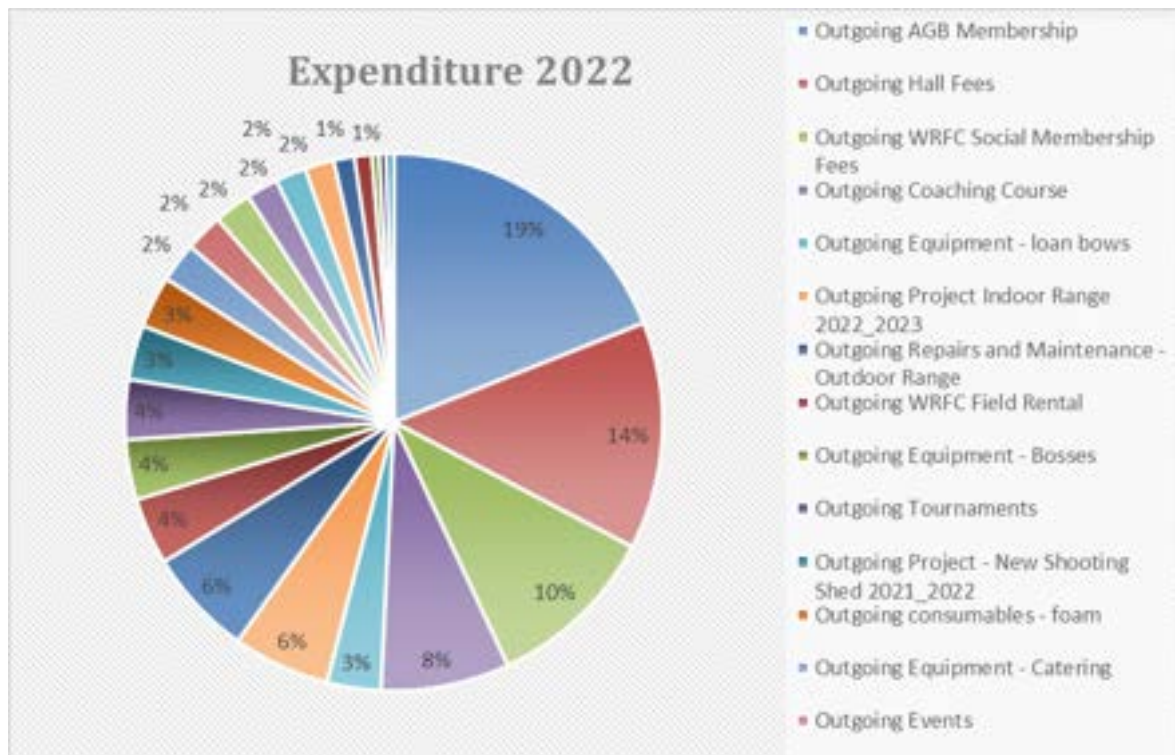


The largest income stream by far is from our membership at almost 35k (£34, 838).

The club continues to grow and now has almost 250 members, making us one of the largest clubs in the country. We currently have 247 members in the club which considering the upheaval of the last few years is a sign of a growing community club. The enquiries for new membership and beginners courses continues to grow, and when the new indoor facility opens I envisage more members joining.

Beginners courses are our second highest source of income bringing in just under £7k (£6857) in fees with 171 people undertaking a WA beginners course in the last year. I cannot praise our dedicated band of coaches highly enough for giving up their time and passing on their knowledge to new potential members.

Expenditure



The club have spent just under £47.5k in the past year, meaning we have made a small 'profit' of £806 or £3.26 per member. The monies we receive is utilised to provide the best archery experience we can deliver for our members.

The primary outgoings are AGB membership at £9k, closely followed by the hire of Easton college for the indoor season. The field rental at Wymondham Rugby club also consumes just under £2k.

The WRFC social fees also make up 10% of the expenditure in the year.

The club have undertaken a number of 'investment' programmes this year, which are detailed below

Coaching provision

The club have invested over £3.6k in developing coaching capability, providing the club with two level 2 coaches and an additional eight level 1 coaches. This will improve the skills of the coaches and enhance the provision of coaching for our members.

Outdoor range

Other investments made by the club this year have been the purchase and reconfiguration of a second shooting shed, along with the maintenance of the outdoor range, including safety improvements, totalling just over £4.5k.

Indoor shooting range

The committee made it a priority in 2022 to source and develop an indoor shooting solution that offered value for money and increased access. Thanks to the tenacity of the Chairman an opportunity arose at Norfolk Showground. A group of volunteers have been hard at work adapting a building at the Showground to enable WA to have a shooting range that is available between 8AM and 10PM. The total outlay in 'capital' has been just under £2.8k in modifying the bare shell into a facility capable of being used as an archery range yet allow Norfolk showground to use the building in the summer months. The bulk of this investment is offset against the first year rental, and will allow our members 98 hrs access a week for shooting. Compare this to the 10hrs a week at Easton college for approximately the same outlay and this is a facility we ought to be proud of. I for one am looking forward to using the indoor range this year.

I would like to thank all those members who donated their time, effort and skills to allow us to be able to deliver this superb facility for our members.

Equipment

We have spent just over £1.7k on new bosses for both the indoor range and outdoor range and just under £1.5k on replacement foam cassettes for the bosses, although some of that is in readiness for repacking the outdoor bosses in the next year.

The club have also committed to providing equipment for members under a loan bow scheme whereby members can hire a full recurve set-up at a small monthly fee. We have committed £1.5k to this and a further 1.7K in the next year. The scheme is designed to be cost neutral and allow the club to continue to say YES to archery. This will provide up to 11 sets of bows to be hired out, including some flexibility in limb length, weight and left/right handed individuals. It is not a hire purchase scheme.

Proposed fees for 2021-2022 season

The committee are proposing a reduction in the WA fees for the 2022-2023 membership year

Adults £183 pa; ARC2s £82.00 & £8.42/month ARCS1 = £15.25/month (reduction of £20)

Inters £96 pa; ARC2s £46.00 & £4.16/month ARCS1 = £8/month (reduction of £14)

Juniors £66 pa; ARC2s £16 & £4.16/ month ARCS1 = £5.50/month (reduction of £14)

This will have a projected impact of lowering the income of the club by £4.8k assuming we retain the same number of archers, with the cost of living increasing, one of the first things that people cut back on is leisure. We want to support our archers in being able to participate in the sport. And continue to say YES to archery at Wymondham. We have had extraordinary expenditures of £12k+ on various projects and equipment, coaching courses, one off purchase of the shooting shed safety equipment, loan bows sets, catering equipment and indoor range development and still delivered a small profit.

This reduction will be reviewed at the end of the next year and fees modified as required to ensure the financial well-being of the club. This proposal is subject to approval from the members.

Acting as treasurer I am financially prudent in using the funds for the benefit of ALL our members, the monies are there to be used for delivering archery now and in the future, hence we will be looking at a planned equipment replacement program for bosses etc as the equipment ages in the following year

As part of this drive, we intend to move some funds from the savings account to another Wymondham archers account as a financial safety net in case of extraordinary spends that could be incurred if we were ever to leave Wymondham Rugby club. This account is a double signatory account.

Conclusion and closing comments

I strongly believe that the club is in a good financial position for the coming season, the committee have used the funds to provide more facilities and upgraded equipment for the club, we continue to use the funds available for the benefit of all our members and to improve the club.

Dr Mark Brookes, Treasurer, Wymondham Archers

Wymondham Archers - Account Summary		2021	2022
Banks: WA1: £250.39 WASave: £20102.6 WA2: £6162.72			£26,515.71
Summary		26 / Jul / 2021	15 / Aug / 2022
Item	Value	Percentage	
Income			
Income Membership	£34,836.17	72.15%	
Income Beginners Courses	£6,857.08	14.20%	
Income Tournament	£3,172.42	6.57%	
Income Grants/Donations	£1,659.97	3.44%	
Income Refund	£940.05	0.70%	
Income 300 Club	£295.00	0.62%	
Income Badges	£132.42	0.25%	
Income Easyfundraising	£53.40	0.11%	
Income AGS	£12.00	0.02%	
Income AYC	£0.98	0.00%	
Income Bow Hire	£0.00	0.00%	
Income Cash to Bank	£0.00	0.00%	
Income Clothing	£0.00	0.00%	
Income Coaching	£600.00	1.24%	
Income Events	£134.75	0.28%	
Income Have-a-Ga	£200.00	0.42%	
Income Monthly Subscriptions	£0.00	0.00%	
Income Online Quiz	£0.00	0.00%	
Income Short Fees	£0.00	0.00%	
Charity Donation	£100.00	0.21%	
Total Income			48,286.24
Outgoings			
Outgoing AGS Membership	£19,037.00	19.03%	
Outgoing Hall Fees	£16,519.82	13.73%	
Outgoing WRFC Social Membership Fees	£4,915.00	10.39%	
Outgoing Equipment	£4,055.87	8.34%	
Outgoing Repairs and Maintenance - Outdoor Range	£2,767.77	5.87%	
Outgoing Boilers	£3,204.27	6.75%	
Outgoing Project Indoor Range 2022_2023	£2,797.84	5.89%	
Outgoing WRFC Field Rental	£1,917.47	4.04%	
Outgoing Project - New Shooting Shed 2021_2022	£1,562.84	3.29%	
Outgoing Tournaments	£1,712.75	3.67%	
Outgoing NAA / SCAS	£1,071.00	2.26%	
Outgoing Insurance - Contents	£713.99	1.52%	
Outgoing Courses	£893.45	1.80%	
Outgoing Coaching	£3,170.00	6.68%	
Outgoing Events	£910.81	1.92%	
Outgoing Food/Catering	£335.14	0.71%	
Outgoing Website	£236.17	0.44%	
Outgoing 300 Club Prizes	£219.00	0.44%	
Outgoing Faces	£995.49	1.25%	
Outgoing WRFC (Container Purchase)	£93.94	0.20%	
Outgoing Admin	£25.00	0.05%	
Outgoing AGS Tournament Bookings	£0.00	0.00%	
Outgoing Consumables	£83.05	0.17%	
Outgoing Merchandise	£273.88	0.58%	
Outgoing Postal League	£0.00	0.00%	
Outgoing Repairs and Maintenance - Indoor Range	£0.00	0.00%	
Outgoing Refund	£204.76	0.49%	
Outgoing WRFC Legal Fees	£0.00	0.00%	
Outgoing WRFC Room Hire	£0.00	0.00%	
Outgoing WRFC Annual Beer Barrel Sponsorship	£120.00	0.21%	
Outgoing Project - Eco Toilet 2021	£0.00	0.00%	
Outgoing Misc	£0.00	0.00%	
Total Outgoing			(47,480.23)
Pending Debits			
Outgoing Pending NAA/SCAS Adult fees to pay	£ 95.00		
Outgoing Pending NAA/SCAS Junior/Intermediate	£ 32.00		
Outgoing Pending Tickets	£ 2,200.00		
Outgoing WRFC Profiling to site - Click to go to BTL S&S	£ 50.00		
			2,377.00
WRFC Social Fee Sept/Oct+£30 Nov/Dec+£25 Jan/Feb+£20 Mar/Apr+£15 May/Jun+£10 Jul/Aug+£5	£ 10.00		
			(49,857.23)
Below are our Standing Fees not including AGS			
		Credit/Debit for Year:	£806.01
Transfers Between Accounts			
Transfer from Current Acc to Savings Acc			£14,900.00
Transfer from Savings Acc to Current Acc			41,900.00
Deposit to Savings Account			4,250.00
SCAS/NAA Adult	£ 5.00		
SCAS/NAA Juv/Mid	£ 4.00		
Banks: WA1: £250.39 WASave: £20102.6 WA2: £6162.72	As per Statements		26,515.71
Cash/Pleat: Cash & Uncashed Cheques			0.00
Balance to date including Project Costs (To date)	15 / Aug / 2022		26,515.71

Should Wymondham Archers look to become a Charity?

Why Chris Norburn to present this?

- ▶ Chris has been a chair of Trustees for a registered charity for 3 years
- ▶ Chris Managed this charity through one of the hardest periods in any charities history (A Global Pandemic)

Pros

- ▶ Charity Number
 - ▶ Ability to apply for a wider range of grants
 - ▶ Apply for some grants unopposed
 - ▶ Greater chance of support/sponsorship
 - ▶ Ability to claim gift aid (25% on every pound)
 - ▶ including on membership – Approx £50 benefit per member
- ▶ Exist as a legal entity

Cons

- ▶ File an annual Return
- ▶ Dual Signatory bank account
- ▶ Formal expenses process

Ok – So what do we need?

- ▶ A Board of Trustees – (A committee by another name)
- ▶ A constitution – We have one
- ▶ A Charitable purpose – "Archery for all to improve physical fitness and health"
- ▶ A Dual Signatory Bank Account
- ▶ Register with the charities commission

Simple – But it will take time and effort to complete the application

Any Questions?