



Wymondham Archers AGM

26th August 2021 at 20:00

Online via Zoom

Minutes

Preceding the opening of the meeting we held a minute's silence to recognise the passing of a fellow Norfolk Archer Maria Scappaticcio, who sadly died last week.

In Attendance: Pete Hill (Chairperson), Dave Tonnison (Vice Chairperson), Sarah Hubbard (Secretary), David Hall (Records Officer), Dan Parnham (Website & Social Media Officer), Chris Norburn (Fundraising & Development Officer), Jo Tonnison (Ordinary Officer), Daron March (Ordinary Officer), Terry Reeve, Ben Boothroyd, Stacy Bishop, Colin Starling, Alex Herman, Geraldine Weinert, Terry Weinert, John Masters, Salina Howard, Keith Brandon, Bryan Swaddling, Nigel Chalk, Sandra Edwards, Bethany Evans & Andrew Sully.

The meeting opened at 20:03

1. Apologies for absence

Jack Crouch, Ian Harvey, Mark Rundle, Samantha Parker, Kevin Scott, Carole Thornhill & Giancarlo Erra.

2. Minutes from 2020 AGM

These were agreed as a true and accurate record by those in attendance via show of hands.

3. Matters arising from 2020 AGM

There were no actions points from the previous AGM.

4. Reports from Officers

The reports from all Officers had been forwarded to members in advance of the meeting with a form to submit questions.

- a. There were no questions arising from the Secretary's Report.
- b. There were no questions arising from the Safeguarding & Welfare Officer's Report.
- c. There were no questions arising from the Health & Safety Officer's Report.
- d. There were no questions arising from the Records Officer's Report.
- e. There were no questions arising from the Website & Social Media Officer's Report.
- f. There were no questions arising from the Chairperson's Report.
- g. There were no questions arising from the Treasurer's Report.

5. Club Fees

Proposed fees for 2021-2022 season are unchanged –
Adults £203 pa; ARCs £82.00 & £10.08/month
Inters £110 pa; ARCs £46.00 & £5.33/month
Juniors £80 pa; ARCs £16 & £5.33 month

As a result of the disruption to shooting in 2021 the committee has proposed offering a 15% discount on annual fees for those members who were members of WA for the whole of the 2020-2021 season. This is to reflect the disruption to shooting where, under Covid rules, we were not allowed to offer any shooting in Spring of this year. If anyone wishes to take up the reduction in fees, they should contact one of the executive officers of the club (Chair, Vice Chair, Secretary or Treasurer) when paying this year's fees. We understand that some members may not wish to take up this offer, others may. All applications for reduced fees will be dealt with confidentially.

The proposed fees were approved by the attendees.

6. Elections and Appointments of Committee Posts

The following Committee members were elected. There were no multiple nominations for any post.

Chairperson	PETE HILL
Vice Chairperson	DAVE TONNISON
Secretary	SARAH HUBBARD
Treasurer	MARK BROOKES
Safeguarding & Welfare Officer	PETE HILL
Health & Safety Officer	ALEX HERMAN
Equipment Officers	SALINA HOWARD & KEITH BRANDON
Website & Social Media Officer	DAN PARNHAM
Fundraising & Development Officer	CHRIS NORBURN
Records Officer	DAVID HALL & JOHN MASTERS
Competitions Officer	SARAH HUBBARD
Coaching Officer	VACANT
Junior Members Officer	VACANT
Ordinary Officer	JO TONNISON
Ordinary Officer	SANDRA EDWARDS
Ordinary Officer	DARON MARCH
Ordinary Officer	BRYAN SWADDLING

All vacant positions will be covered by the other members of the committee.

7. AOB

The Chair opened the floor for discussion.

- a) Q: John Masters asked how we will be publishing the information about the fee reduction.
A: It will be done via mail chimp with the renewal information.
- b) Q: John Masters asked about the strategy for indoors this year.
A: We will be indoors from the first Monday in October. We will use TryBooking to manage the sessions again. We will again need helpers to set up and take down the range.
- c) Q: Chris Norburn asked what the hours for indoor sessions will be.
A: Monday and Wednesday 18:30-20:00, 20:05-22:00 Saturdays 13:30-15:40 (Junior Session) and 15:45-18:00
- d) Q: Terry Weinart asked if there were any plans for club equipment sessions.
A: The new equipment officers will arrange equipment maintenance days.
- e) Q: Keith Brandon asked if there were any plans to change the length of the outdoor booking timeslots.
A: Pete shared the heat table showing the bookings and it shows that although sometimes people may finish their sessions early there are still plenty of time slots available, and the current slots allow enough time for most.
- f) Q: Colin Starling asked if the fees for the Rugby club are the same as last year.
A: It was explained that they are the same as last year and that we have a pro rata agreement with the Rugby club now so we can keep our pro rata fees lower.

The date for next year's AGM will be set later in the year and all members will be notified in due course.

The meeting closed at 20:35

This is a true record of proceedings.

Signed



Chair

Name: Pete Hill

Date: 11th September 2022

Signed



Secretary

Name: Sarah Hubbard

Date: 11th September 2022

Secretary's Report

We have continued to use a ticket booking system for the outdoor range, which seems to be working well; even though this is no longer a requirement it means we can manage the limits of the range. Our covid safety measures have remained in place, which includes target faces and pins being provided for archers to take home. Hand sanitiser and spray is still available at the range, and we still display the NHS track and trace QR code.

We continue to be insured by the same insurers, but our annual renewal has gone up as our assets have increased. However, all assets are now covered including our Easton College container and stock.

I want to thank all the members of the committee and members of the club who have helped with the running of the club this past year. We truly cannot do this without the support of our members.

Sarah Hubbard

Safeguarding & Welfare Officer's Report

No incidents to report.

Health & Safety Officer's Report

No issues to report.

Records Officer's Report

Having recently taken over as records officer I only have a short report from the month or so I've been in the role.

There have been several claims recently for club record scores, which are updated on the website, and one of these was also put forward as a county record.

It's great to see a very active community of archers shooting for their progress and 252 awards, and several of these have been claimed and processed recently.

I look forward to the coming year when I hope there will be lots more records and awards claimed as more regular shooting and Competitions resume.

Dr David Hall

Website & Social Media Officer's Report

In the past year the website has not changed much other than the usual updates, tidying and fixing Pete's blog posts.

Club shooting records and meeting minutes are now available directly on the site.

Recently a new forum has been created that will allow members to follow what is happening in the club and stay in touch with each other.

Dr Dan Parnham

Chairperson's Report

Dear Lovely Archers,

We continue to say "Yes" to Archery

Thank you for being our Members

Firstly, we thank each and every one of you who stayed with us during this most horrid of years. We couldn't have done what we've done without the membership; without you. We want to provide an avenue of thanks for your loyalty by giving you a reduction in your fees should you wish to take us up on that. Our treasurer will explain more in his report. The Club, though, will provide you with two fee payment options this year for you to choose from. One set of fees based on a full upfront payment, the other set of fees based on a Direct Debit scheme. The DD scheme is a division of the full payment, and we hope that should it be a few pence over or under, folk will bear with us.

Who, how many and how old are we, these days?

We started the year with around 95 members. This is an excellent number, having finished the year with around 134. We often lose several people at the end of a year, for all sorts of reasons. As I write this ditty, we are fast approaching the close of this year. Currently we are at, or near, 170 members. We are the largest Archery Club in Norfolk and one of the biggest in the Region. Our youngest Archer is six and our oldest is 81. We have a huge contingent of kids at our Club and a massive 30% of members are women. The average age of our Archers is now just under 40. This means we are getting younger and I'm a fan of that.

Making Plans for our Future

During the year a group of the Club, members willing to put their efforts to supporting the Club, met to work on a Club Development Plan. As one of our trusted members said, if you don't have a plan any route will take you to where you are going. That group has already proved very useful. The group included in the Development Plan some enhanced facilities, to ensure that our Archery Family can meet and have their most basic needs met.

We are not stopping with the basics. We continue to make plans to develop the Club for the benefit of our Members, future members and guest archers from other clubs. With the work of your committee, we'll be ensuring you our Members needs are met. We will continue to listen to your views that come to us via social media, email and of course through the many chats we all have at Club.

Bog-tastic

The Archer's Rest is now fully functioning. I'm very happy to let you know that I bid for and achieved a £10k grant from Sport England for our Posh Potty that now rests quietly in the corner of our plot. Along with that, we are extending the side of the Shooting Shed at some stage over late Summer, watch this space. Once the extended shed is up and running, we'll be discussing our use of it, how we can make it equitable for all those who want to shelter and the more hardy among you.

Making Archery Accessible

We continue to be a "No Cash" club, with all payments heading directly to the bank from your bank. We are very grateful for this and will continue to use these systems in future. As for Direct Debit Payments, these will also continue, and we ask you to adopt these if you wish.

More Stats.

Please find over a recent download of our membership. Take the time to look this up every now and then on our [website](#). Here for your perusal.

Wymondham Archers - Demographics Data			
Oldest Archer	Youngest Archer	Female Archers	Male Archers
81	7	52	119
		30.41%	69.59%
Seniors 25+ Years	(Juniors) Under 18 Years	18-25 Years	Average Age
122	38	11	39.78
71%	22%	6%	
Under 41 - 49.71%		Over 41 - 50.29%	
6-17 Years Old	18-25 Years Old	26-30 Years Old	31-40 Years Old
38	11	8	28
22%	6%	5%	16%
41-50 Years Old	51-60 Years Old	61-70 Years Old	71-80 Years Old
29	29	14	14
17%	17%	8%	8%
Part of a Family Group	No. & % Paid by Direct Debit	56	32.75%
69	No. & % Paid in Full	115	67.25%
40%	Total Current Members	171	
Last Year's Membership Maximum & % of Current Members compared to last year			
134	Returning Members	102	76.12%
128%	New to WA in Current Year	69	40.35%

Yet, with all those members using our Outdoor Range, we are still only using a small percentage. Take a look at this heat table, again to be found on our website. You can see that the best time of the day, depending on whether you want peace and quiet or some company, is denoted by the colours. Green is quiet, Red is busy.

Outdoor Shooting at Wymondham Archers 2021											
Period	Start Date	To Date	Total Lanes Booked by Time	% of Available Lanes Used	10%	10%	10%	10%	10%	10%	10%
	29/Mar/2021				All Mondays	All Tuesdays	All Wednesdays	All Thursdays	All Fridays	All Saturdays	All Sundays
No. of Days in Operation	130	06/Aug/2021	50	2.7%	10	6	9	5	8	4	8
Weeks in Operation	18	08:05 - 10:00	216	11.7%	32	35	25	22	23	48	31
Sessions in a Day	7	10:05 - 12:00	393	21.4%	73	75	63	48	62	71	Closed
Lanes provided	8	12:05 - 14:00	287	15.6%	28	26	45	37	40	62	49
Lanes Booked to Last Booking - Date (Last Below)	1840	14:05 - 16:00	258	14.0%	41	25	35	35	31	41	60
Lanes Provided per Day	56	16:05 - 18:00	273	14.8%	56	62	46	42	17	17	33
Total Lanes Provided	7280	18:05 - Dark	363	19.7%	58	73	67	55	27	18	27
% of Lanes Booked	25%	Lanes Booked	1840		298	302	290	283	208	261	198
Average No. of Archers on Range per Day	14	Last Booking Date	21/08/2021	Remaining Lanes that could have been booked to date...							
Average No. of Archers on Range per Week	99	Free Capacity of Wymondham Archers Range									
% of Lanes Free	74.73%	No. Lanes Free to Date	5440		742	738	750	757	832	778	842

As you can see Fridays and Sundays are quiet, Saturdays a little busier but Monday through to Thursday are much busier. Keep on using the Outdoor Range, the Shooting Shed and Equipment we provide for you. It's lovely to see so many members using our facilities.

Help, Help, Help!

Sometimes I feel like the little lad plugging the hole in a dam shouting for help, with folk walking past seeing that he's doing a great job... thanks. We always need help, a lot of help. There is so very much to do running a large Archery Club. I get that you didn't sign up to Volunteer to help at your local Archery Club. Helping out, can be so very rewarding though, and we are keen to grow the supporters that are willing to tidy up, repair things, sit on our committee and represent us across Norfolk and wider afield. Everyone can do this. Everyone can pick up litter, collect rubbish that's been left behind by the less attentive. We can all do much to keep our small space tidy and respectable. Please [sign up here](#) to help or do the thing that so many committee members do, they see something that needs doing and find out how they can help.

Keep Shooting. Pete Hill

Treasurer's Report

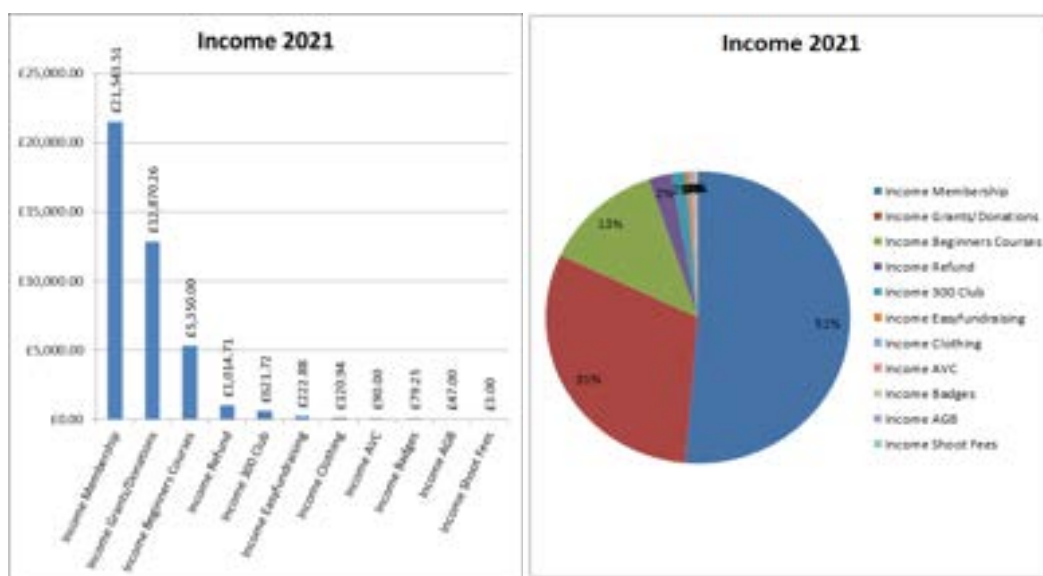
This has been a challenging year for everyone, with the impact of Covid 19 leading to multiple lockdowns, suspension of shooting, financial, physical, and emotional stresses on everyone.

The club is in a strong position financially with a net balance of over £34k in our accounts. The total financial balance of the club has increased by just over £6.8K in the last 12 months. However, there is a caveat in that we have not expended any funds to support the indoor shooting sessions at Easton College in 2021, between September and December this equates to an expenditure of £4371, we did receive a refund of £939.70. The cost to provide the Monday, Wednesday and Saturday sessions is around £1217 per calendar month.

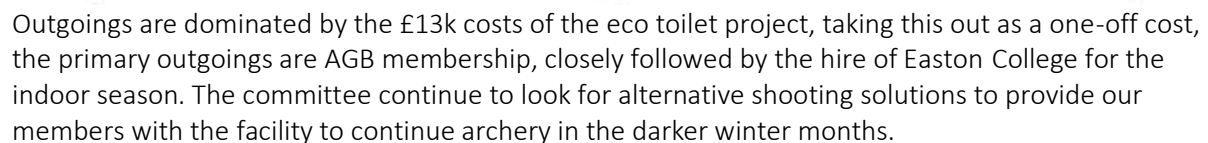
Grants and donations since Sept 2020 have brought us just over £12.5K, these have been obtained from several sources due to the hard work and persistence of the Chairman, we have been supported by Archery GB, South Norfolk District Council, Norfolk Archery Association, National Lottery, and several personal donations. The Lottery funding of £9975 went a long way towards the installation of the Eco Toilet for the benefit of all our membership, the clubs' savings funds being used to complete the purchase and installation.

We have transferred £7212.38 from WA's day to day current account to our savings account during the year.

The income and outgoings of the club are illustrated graphically below



We currently have 174 members in the club which considering the upheaval of the last 18 months is a good sign of a growing community club. There were concerns that we may have lost some members due to the impact of Covid, but it has been heartening to see archers at the club, out and shooting, new and old faces.



Adults £203 pa; ARCs £82.00 & £10.08/month
Inters £110 pa; ARCs £46.00 & £5.33/month
Juniors £80 pa; ARCs £16 & £5.33 month

I strongly believe that the club is in a strong financial position for the coming season, the committee has used the funds to provide more facilities and upgraded equipment for the club i.e., replacement boss foam, second shooting shed, Eco toilet, we continue to use the funds available for the benefit of all our members and to improve the club

Dr Mark Brookes

Wymondham Archers - Account Summary		2020	2021
Banks: WA1: £150.39 WASave: £21699.46 WA2: £12768.41			£34,618.26
Summary		27-Jul-20	12-Aug-21
Income	Item	Value	Percentage
	Income 300 Club	£621.72	1.48%
	Income AGB	£47.00	0.11%
	Income AVC	£90.00	0.21%
	Income Badges	£79.25	0.19%
	Income Beginners Courses	£5,350.00	12.75%
	Income Bow Hire	£0.00	0.00%
	Income Cash to Bank	£0.00	0.00%
	Income Clothing	£120.94	0.29%
	Income Coaching	£0.00	0.00%
	Income Easyfundraising	£222.88	0.53%
	Income Events	£0.00	0.00%
	Income Grants/Donations	£12,870.26	30.67%
	Income Have-a-Go	£0.00	0.00%
	Income Membership	£21,543.51	51.34%
	Income Monthly Subscriptions	£0.00	0.00%
	Income Online Quiz	£0.00	0.00%
	Income Refund	£1,014.71	2.42%
	Income Shoot Fees	£3.00	0.01%
	Income Tournament	£0.00	0.00%
Total Income			41,963.27
Outgoings	Outgoing 300 Club Prizes	£0.00	0.00%
	Outgoing Admin	-£43.97	0.13%
	Outgoing AGB Membership	-£5,010.00	14.27%
	Outgoing AGB Tournament Bookings	-£25.00	0.07%
	Outgoing Bosses	-£1,810.67	5.16%
	Outgoing Consumables	-£132.50	0.38%
	Outgoing Courses	£0.00	0.00%
	Outgoing Equipment	-£1,868.34	5.32%
	Outgoing Events	-£271.80	0.77%
	Outgoing Faces	-£473.44	1.35%
	Outgoing Food/Catering	£0.00	0.00%
	Outgoing Hall Fees	-£4,374.11	12.46%
	Outgoing Insurance - Contents	£0.00	0.00%
	Outgoing Merchandise	-£343.14	0.98%
	Outgoing NAA / SCAS	-£731.00	2.08%
	Outgoing Postal League	£0.00	0.00%
	Outgoing Refund	-£224.70	0.64%
	Outgoing Tournaments	£0.00	0.00%
	Outgoing WRFC (Container Purchase)	-£513.37	1.46%
	Outgoing WRFC Field Rental	-£2,055.01	5.85%
	Outgoing WRFC Legal Fees	£0.00	0.00%
	Outgoing WRFC Room Hire	£0.00	0.00%
	Outgoing WRFC Social Membership Fees	-£2,220.00	6.32%
	Outgoing Project - Eco Toilet	-£13,163.80	37.49%
	Outgoing Project - New Shooting Shed	-£1,850.00	5.27%
Total Outgoing			-35,110.85
Pending Debits	Outgoing Pending NAA/SCAS Adult Fees to pay	£40.00	Total Pending Payments
	Outgoing Pending NAA/SCAS Junior/Intermediate Fees to pay	£12.00	
	Outgoing Pending Clickers	£470.64	
	Outgoing WRFC Pending to pay - Click to go to RFU GMS	£310.00	832.64
Mar/Apr=£15-May/Jun=£10-Jul/Aug=£5)		£5.00	-35,943.49
Below are our Standing Fees not including AGB		Credit/Debit	£6,852.42
Transfers	Transfer from Current Acc to Savings Acc		-£7,211.39
Between Accounts	Transfer from Savings Acc to Current Acc		£1.00
	Deposit to Savings Account		£7,211.39
SCAS/NAA Adult		£5.00	Total - Including Pending
SCAS/NAA Jnr/Int		£4.00	
Banks: WA1: £150.39 WASave: £21699.46 WA2: £12768.41		As per Statements	34,618.26
Cash/Float: Cash & Uncashed Cheques			0
Balance to date including Project Costs (To date)		12-Aug-21	19,604.46