



Wymondham Archers

Minutes of the AGM 2019

19th August 2019 at 19:00

Wymondham Rugby Football Club, Barnard Fields, Bray Drive, Wymondham,
Norfolk, NR18 0GQ

Present: Pete Hill (Chair); Sarah Ruth Hubbard (Secretary); Daron March (Treasurer); Damien Lewington (Safeguarding & Welfare Officer); Dave Tonnison; (Vice Chair); Gillian Harris (Website and Social Media Officer); Amy March (Junior Members Officer); Sandra Edwards (Records Officer); Nigel Bailey (Ordinary Officer); Peter Aldridge (Ordinary Officer); Iain Pautard (Equipment Officer); Mark Brooks (Vice Treasurer).

In attendance: Colin Starling; Terry Reeve; Kevin Taylor; Bridget Wood; Bill Baker-Jones; John Redding; Stacy Bistings; Helena Brackley-Bishop; Jordon Long; Lee Meacock; Amy Meacock; Ian Harvey; Carl Offer; Jo Tonnison; Penny McKeenon; Rob McKeenon; Rob Pollock; Jack Crouch; Sam Parker; Neil Tosdevin; Steve Bissenden; Daniel Smith; Chris Norburn.

1. Apologies for Absence

There were apologies from Alan Evans; Chris Parnham; Mark Rundle; Jason Baker.

2. Approval of the Minutes from 2018 AGM

The minutes of the meeting which took place on 7th March 2018 were approved and signed by the Chair as a true and accurate record.

3. Approval of the Minutes from 2018 EGM

The minutes of the meeting which took place on 6th August 2018 were approved and signed by the Chair as a true and accurate record.

4. Matters Arising from 2018 AGM/ 2018 EGM

There were no matters that have arisen from the 2018 AGM or 2018 EGM.

5. Reports from Officers

a. Secretary

New member applications are being put onto the Sport 80 system which is making the process much more efficient.

We are using Mail Chimp to communicate to the members providing them with updates regarding the club including the ever-popular monthly Blog. Alongside this we are using Facebook and Twitter to provide members with past and upcoming events.

We have again chosen to insure with Hiscox for an annual fee of £259.13.

There were no questions from the members.

b. Safeguarding & Welfare Officer

Thank you to everyone for ensuring that there have been no safeguarding issues this year. Members are reminded to be aware of those around them when having conversations. There were no questions from the members.

c. Equipment Officer

The inventory has been updated and the club has new bows and bosses. There were no questions from the members.

d. Coaching Officer

There have been 60 beginners through the club this year.

Comment from members regarding coaching. It is not always clear who the club coaches are or whether they are free and happy to provide coaching for non-beginners.

Response from committee: acknowledgement of inadequate provision of coaching for established archers due in part to the number of beginner courses run by the club. To address this the club has identified two volunteers to become coaches during the coming year (Chris and Lee). In addition, Daron will be offering coaching to established archers during the Monday club sessions or as agreed directly with Daron to support anyone who wishes to progress and develop.

e. Records Officer

Scores have been collected throughout the year and entered onto the club's record database.

Progression awards and classification badges have been awarded to qualifying members.

The club has taken part in Indoor and Outdoor NAA Inter-Club Postal Leagues, AGB January Challenge and the BA Postal League.

There were no questions from the members.

Report attached.

f. Website and Social Media Officer

The website has been moved to a new Host which is more secure and easier to update and maintain.

Dan was presented with a gift from Pete as a thank you for all the help and support he has given to him.

There were no questions from the members.

g. Competitions Officer

This year we hosted a full weekend competition consisting of a WRS Double 720 and WA1440. It was a very good weekend enjoyed by all. We were lucky with the weather and we had some fantastic feedback from archers and judges.

Thanks to everyone who either shot or helped out as it shows the strength of the Club and how we are able to run a tournament so well.

We had 5 World-European Records; 2 UK Records; 4 WA Star Awards; 4 WA Target Awards and 7 Club English Cross Awards.

We are looking forward to next year and have put ourselves forward to host a stage of the AGB National Tour. This could potentially draw in up to 200 archers to our competition. If successful we will need support from the members to put ourselves on the map as a strong club with the ability to host major events.

We are also hosting the Norfolk Outdoor County Championships next weekend on Sunday.

There were no questions from the members.

h. Junior Members Officer

The club currently has 14 junior members.

The first junior fun day was successful and those in attendance had fun and enjoyed the day.

The club should encourage juniors to shoot at competitions.

The club's social and fun atmosphere is great for encouraging juniors. Thank you all for making the club friendly for juniors.

There were no questions from the members.

i. Chairperson

Currently working on licence with the rugby club.

Proposal for the club to consider becoming a CASC: details of discussion included in Section 7.

Membership questions regarding recruitment and retention of club members included:

How many people from have-a-goes join? Committee response is that we do not have that data available.

Do we follow-up corporate have-a-goes? Committee response is that we do not.

A suggestion that the club could give out a voucher for discounted membership to those attending have-a-goes. Discussions within the membership and committee agreed to look at this as an option however the overall feeling was that established club members should not pay more than new members.

Introduction of Helping Hands initiative to involve more club members in the general, day-to-day maintenance of the club.

Daron thanked Pete for all his hard work as the club Chairman and for his work for archery which AGB recognised and awarded him as Archer of the Year, earlier in the year.

Report Attached.

j. Treasurer

Membership asked when the club fees were next due – committee response was 1st September 2019.

Charity event, Shoot to the Moon for Nelson's Journey was a huge success and the money raised is estimated to be in the region of £1300 (£500 for the club and £800 for Nelson's Journey). Fabulous work by everyone involved and special thanks to Jo for organising the event. Updated final amount was £1000 for Nelson's Journey.

Report attached.

6. The Club Constitution, proposed changes

a) [Section 3.11 Addition of sentence regarding discretionary payments](#)

Unanimous agreement for wording to be 'The club shall provide a payment scheme structure'.

b) [Section 3.14 Addition of sentence regarding Pro rata fees](#)

Unanimous agreement

c) [Section 5.2 Additional Officers of the Club](#)

Unanimous agreement

d) [Section 5.5 Change regarding re-appointment](#)

Unanimous agreement

e) [Section 7.1 Change of the date of the Club's AGM from March](#)

Unanimous agreement

The updated Constitution is available to be viewed on the Club Website under the documents section.

[7. Registering for Charitable Status as a Community Amateur Sports Club \(CASC\)](#)

Questions and comments from the membership included:

How many archery clubs are CASCs – response from committee: less than 0.2%.

Once registered as a CASC cannot be registered as a charity – response from committee: correct although we could become a charitable incorporated organisation (CIO).

What benefit is there to becoming a CASC – response from committee: tax breaks allowing VAT to be claimed back for ourselves and potential sponsors.

Further investigation is required before the club can make an informed decision regarding the appropriateness of becoming a CASC. A sub-committee will be setup to do this.

[8. Partner Archery Clubs](#)

There are no other clubs wanting to partner with us due to the size of our club membership (largest club in Norfolk).

Membership proposed (Dave Tonnison) and seconded (Colin Starling) that the guest archers fee should be £5 a session, club sessions only.

[9. Club Fee's 2019/2020](#)

Fees set at: Adults £198 (was £192), Juniors £80 (was £78), Inters £105 (was £103)

There was an open discussion concerning the potential misuse of the fee structure. The use of the fee structure will be monitored during the year to see whether there is any misuse.

[10. Elections and appointments of Committee Officers](#)

There were applications received for two of the committee positions, the Junior officer and Coaching officer. No objections were raised, and the posts were appointed as per application.

Thanks, were extended to Amy March, Iain Pautard, Nigel Bailey, Gillian Harris and Peter Aldridge for all of their hard work and support for the club during the past year. These members stepped down from the committee.

Committee members remaining in post were unopposed and thanked in advance for their continued service to the club.

The positions and the elected Officers of the Committee for 2019/2020 are;

Chairperson	Pete Hill
Secretary	Sarah-Ruth Hubbard
Treasurer	Daron March
Vice Chair	Dave Tonnison
Vice Treasurer	Mark Brookes
Website & Social Media Officer	Dan Parnham
Safeguarding & Welfare Officer	Damien Lewington
Coaching Officer	Lee Meacock
Junior's Officer	Jordon Long
Competitions Officer	Sarah-Ruth Hubbard
Records Officer	Sandra Edwards
Health & Safety Officer	Pete Hill
Equipment Officer	None
Fundraising & Development Officer	Chris Norburn
Ordinary Member	Jo Tonnison

11. Any Other Business

- a) Members would like for the minutes to be made available in a timelier manner. It was agreed that the minutes will be published on the Club Website as soon as practicable.
- b) Members would like there to be a non-digital noticeboard available at the club to inform those members of the club whom do not use digital information formats.
- c) Members asked if we could have a list of sponsors provided so that only new potential sponsors were approached. Committee response indicated that the wishes of the sponsors will be followed, therefore they will not be named if they do not want to be.
- d) Discussion around registration of attendees indoors but not outdoors may lead to the club losing sight of members, especially those who leave the club. The committee pointed out that the club is growing and that for the majority of those who have not renewed memberships this is down to their choice, personal preferences, change of circumstances, etc. Management of an outdoor register would be difficult to achieve and monitor. Currently the overall feeling of the club is that this is not required at present.
- e) Membership asked what had happened to the interclub competitions? Committee response was that these would be considered and reinstated if sufficient support from the membership was received.
- f) Membership asked whether there would be a presentation associated with the charity shoot, Shoot to the Moon with Nelson's Journey. Committee response was Yes, and this will be communicated once all of the monies have been collected and counted.
- g) Helping Hands was promoted, and members signed up for specific roles. See accompanying report.

The meeting closed at 21:00

This is a true record of proceedings.



Signed Chair

Name **Pete Hill** Date **25th August 2020**



Signed Secretary

Name **Sarah Ruth Hubbard** Date **25th August 2020**

Appendix A: Account Summary (Interim to 17/8/19)

Wymondham Archers - Account Summary - 17-08-19 Interim			
Balance b/f FY2018 WA1: £0.39 + WA2: £4766.34 + WASAV: £7520.00		£12,524.19	
& Cash: £237.46			
Income	Interim FY2018/19		
	Grants/Donations/AVC's	£5,932.97	
	Have-a-Go's	£1,135.10	
	300 Club	£355.00	
	Events	£1,148.00	
	Club Membership Fees (inc Affiliations)	£6,334.70	
	Beginners Courses	£2,405.00	
	Shirts	£567.50	
	Badges	£237.00	
	Shoot Fees/Bow Hire	£638.00	
	Tournament Fees	£1,613.00	
	AGB	£2,022.00	
	Total Income:	£22,388.27	
Outgoings	Interim FY2018/19		
	Food/Catering	£254.59	
	Administration (Inc: Ins/WRC/NAA/SCAS)	£1,835.99	
	Events	£249.50	
	Equipment	£8,028.96	
	AGB	£2,129.00	
	Hall / Field Fees	£6,477.31	
	Courses	£610.00	
	Tournaments	£981.74	
	Merchandise (Shirts/Badges etc)	£1,220.19	
	Total Outgoing:	£21,787.28	
Credit/Debit for Year:		£600.99	
Calculated Club Year FY2018/19 End Balance:		£13,125.18	
Actual Balances:			
Banks: WA1: £0.39 WA2: £3438.69 WASave: £9469.48		£12,908.56	
Cash/Float: Cash: £278.00 & Chq: £8		£286.00	
Actual Club Year FY2018/19 End Balance:		£13,194.56	
Notes:			
SNC £1900, Sponsors £3083, AVC £760 100 ea + 600			
eg NJS2tM (Partial) & Net 0 events such as Club Dinners/Tours/Sale Club only portion closer to £4400			
Bow Hire £210 2018-WA720 £339 & 2019-WA1440 £1040, NAAOC £173			
NAA/SCAS 2019: £444 , Insurance, Container move, Line painting			
Inc Container, Shooting Shed, New Wheelie Targets, Bows			
Wymondham Hall: £1880 WRC Range: £1666 Easton Hall: £1130 (Course refund) & 2*Lv1Coach Course payments 2018-WA720 & 2019-WA1440 £508			
! Partial			
FY Surplus: £69.38 (From incremental unregistered cash in tin)			

Treasurer Report

Introduction:

The Club accounts are healthy! We started the FY with around £12,000 which was higher than normal because we previously held back on large purchases such as new or replacement targets, and because 25+ members renewed their membership for this year before this FY actually started.

Just prior to the beginning of this Club financial year we estimated that the Club core outgoings for FY2018/19 to be covered by income would be £13,000, an increase on previous years costs due mainly to the intended move and increased costs of the permanent outdoor Range at WRC costs when compared to the much cheaper Wymondham High Academy costs, which I'm sure we are all in agreement the new venue gives us a much better facility with all year round/All day shooting available, and access to a superb shared club house. The Club fee was previously set at £192 for adults/£78 for Juniors to bring in an income of £11,000 based on a 50/20 split of members paying full year price, plus an income of £2,000 from running beginner's courses. It was agreed that additional costs of £3,000 for the move such as large purchases for targets/containers would come out of the savings rather than be covered by the subs, and anything else needed would be met by additional fund raising. This year also saw the introduction of an annual fee collection that was introduced to cater for the range being open all the time and collecting daily fees would be unmanageable. This was adopted enthusiastically by members as it also meant a reduction in the amount paid by many individual members with a huge improvement in service, especially families where Juniors were previously charged a similar amount to adults for their shooting.

Throughout this brief please keep in mind that of the £192 subs paid, only £117 is for the Club. To use for field and hall hire as well as everything else we need to run a club, with the rest (£75) going on affiliation fees. This works out at under £10 per month (for adults / £5 for juniors) for access to 360+ days of outdoor shooting at WRC and 3 sessions a week indoors which is considerably more than any other club in Norfolk offers its members.

The Year:

It was 11 months into this FY that we reached the income targets because we started the FY with lower than expected memberships, so we have worked hard to grow the club to 97 members. Many new members paid pro rata fees due to joining later in the year rather than the full yearly amount which took time to build the income. In addition, through hard work from the coaches we have also now exceeded the Beginners course target too.

To date in this FY we have outgoings of nearly £22,000. Some of this we don't factor in to the FY estimates because some costs are expected to be net 0, that is to say that they pay for themselves such as Competitions, and social events such as the popular Lunches and Tours etc. Indeed, these events have covered their costs and more. Who knew at the beginning of the year that the social events would be so popular, well done Wymondham Archers for being such a great and socially active Club.

In addition, we have brought in significant amounts of income from other sources such as Have a Go's, 300 Club, Bow Hire, Visitor Fees, Additional Voluntary contributions, Grants and Donations from Businesses as well as from Club Members. Note that the income from additional sources far exceed the money raised for the club from the annual subs. So a big shout to all those who worked hard to obtain those funds as well as to everyone who helped in the events and competition to make them successful.

Therefore; instead of the large expected deficit of £7K at the end of this FY; we actually have income that closely matches the outgoings of just over £22,000 so recovered the Savings we spent.

Review Account summary in Appendix A if visible on projector and point out specific costs/achievements.

Looking forward to FY 2019/20....

Wymondham High Indoor fees were so low compared to other comparable locations that I estimate that because of a huge increase of 400% in the Indoor costs at our temporary venue at Easton College and combined with the WRC costs, the basic core costs to the club needed for the next FY to just survive would be circa £17000+ (Hall £7K, Field £4K, AGB £3K)

If we were to split that over the same number of estimated members as last year then this would mean the yearly fee for adults would be circa £310 each. In reality; probably more as we would want to do more than just survive.

It should be noted that these large costs for indoor venues such as at Easton College, and formerly Hethersett Old Hall School (before it went into Administration and nearly took our deposit with it) appear to be the norm and Wymondham High was the exception. If Wymondham High were to allow us back next year after the building work is completed, with similar cheap costs as to previously ,then at the moment the expectation is that we would consider a return, and may take additional nights, but remember being cheap came with unpredictable cancellations and extreme limitations on space so next year's Club and Committee would need to make a call on that when the time comes. For now, we are where we are!

Therefore we propose that instead of levying the full cost of the core business to members we adopt a similar charge to last year with a minor increase of 50p per month for adults, and less than 20p for Juniors & Intermediates, to cover the annual increase in AGB fees and other admin costs .

BUT: from the outset the expectation is set AGAIN that the club must work together to raise the shortfall in funding from all the events and activities previously mentioned.

This would put the new fees at: Adults £198 (was £192), Juniors £80 (was £78), Inters £105 (was £103)

This proposal is based on some of the monies raised from donations and other events this year were explicitly raising funds to go toward the indoor venue costs. I estimate this to be around £2K currently saved so far, and I see no reason why with additional coaches to support the training an additional £2K can be raised again from Beginners courses. The 300 Club should raise another 1K and Have a go's maybe another 1K so with 7K predicted already we are well on the way to cover the cost of the indoor range without increasing subs significantly providing we have that commitment from all the Club members. In keeping the pressure on for external Grants, Donations and Events we would hope to exceed this in the coming year and begin saving for the next FY. We already know from the meetings the club has big designs on holding specific large events to bring in extra income and explore alternate arrangements for Indoors.

This option should come with the caveat that that we monitor how we progress through the initial part of the next year and if we see we are not raising the funds then we can either use some money from the savings as a backstop and rethink for the following year, if still needed, or cut back on the number of days for indoors based on what we actually raise, so set the expectation that 3 days indoors may not always be available but we will work hard to achieve it. Large costs are incurred at the beginning of the FY so we ask that where possible subs are paid in a single lump, however we recognise this isn't always possible for everyone and we are looking to introduce a more formal method of monthly payment plan should this not be possible. Further details on this will be posted as soon as the next years fees are set at the end of this meeting.

I've never believed that remaining static is ever an option, and that change and growth is inevitable if we want to survive and even improve, in today's expensive market. We have a great club in Wymondham Archers, both the Committee and all our members pull together and work hard to deliver what we currently have and I look forward to what the future brings.

Well done to Wymondham Archers

RECORDS OFFICER

Overview

Since taking up the post of records officer in August 2018 I have:

- continued to collect, enter and maintain the club's records database.
- been responsible for monitoring and issuing progression and classification badges to qualifying club members.
- submitted club scores to the indoor and outdoor NAA Inter- Club Postal Leagues and to the AGB January Challenge.

The club has seen an increase in the number of archers submitting scores and receiving badges. This year was the first time indoor AGB classification badges have been awarded.

Congratulations to everyone who has improved, achieved a personal best or received classifications.

Submitting scores to monitor progress and receive acknowledgment of your hard work is easy and fun.

Thank you all for your patience, for submitting scores and for making the club a wonderful place to relax and have fun.

SHOOT & SCORE

Indoor season 2018/19

1st July – 30th June

Number of scoring members increased from 16 to 42.

Number of badges (Portsmouth progression badges) awarded was 26. Number of classification badges awarded was 29.

Outdoor season 2019

1st July – 30th June

Number of scoring members increased from 2 to 21.

Number of badges (252 progression badges) awarded was 28. Number of classification badges awarded was 6.

Postal leagues

Indoor NAA Inter-club (November 2018 – March 2019)

This league involved submission of portsmouth round scores each month for each bow disciplines (compound, recurve, barebow and long bow).

The club achieved second place.

Outdoor NAA Inter-club (May 2018 – September 2019)

This league involves submission of short metric I round scores each month for each bow disciplines (compound, recurve, barebow and long bow).

The club has the current standings:

Recurve = joint first place, Compound = second place,

[AGB January Challenge 2019](#)

Barebow = first place, Long bow = third place.

This league involved submission of a portsmouth round shot in January.

Gents recurve: 33rd of 694 entries.

Gents compound: 68th of 189 entries.

Junior Gents Beginner Barebow: 29th of 62 entries. Ladies Beginner Barebow: 4th of 45 entries.

WELL DONE

Chairman's Summary for AGM 2019

Dear Archers,

It has been quite a year and I'm going to waste no time getting you up to date and briefing you on a promising future. But first I wish to express my thanks to my long-suffering partner Louise. She puts up with a heap of stuff.

Some of what's happened...

All that happens at Wymondham Archers is down to a small but dynamic group of committee members and other helpers. The list is rather large and you know who you are. However, I need to mention the following for their efforts, but in no particular order.

Damien Lewington – for ensuring our safeguarding issues are always in check. And for hosting the Thursday Round Night for Club Members who wish to take part.

Dan Parnham – for putting together a fantastic web site, upgrading our provider to HTTPS, for teaching me to write a blog and for being our Website Gatekeeper.

Dave Tonnison – for his balanced ear, considered opinions and great support for me as Chair.

Jo Tonnison – for organising and running so much of what we do at gatherings of all kinds. Encouraging us to get together for lunches and picnics and for helping us shoot to the moon in support of others outside of Wymondham Archers and a heap more stuff.

Sandra Edwards – for her role as Records Officer for the Club, for her valiant efforts with our tournament this year. We wowed the Judges, participants and our very own Wymondham Archers. She stood in as temporary Secretary while Sarah stood down for a short while; for which I was very grateful.

Sarah Hubbard – for taking on the unenviable job of club secretary. She has set up systems that have served us well. She was Tournament Officer for our Summer shoot which was recognised as top class.

Daron March – for his work as Treasurer. The club's tight financial constraints are managed by Daron's careful efforts. He keeps all the committee on track and has all the qualities that we need from a person who manages your money, the money from grants, donations, sponsors and other benefactors. And of course, Daron has been one of the club's busiest coaches. He has always been on hand to support other archers, often at a personal cost to his own ambition to continue to improve his Archery.

Pete Aldridge – for his work as a coach. Often stepping up and taking control of the beginners' courses.

Chris Norburn – for raising a huge amount of money for the club, with the sponsors and donations that he sourced for us. To be honest, if it wasn't for Chris, none of us would be enjoying 3 sessions per week over the Winter season at our new venue at Easton and City College – The Agricultural College at Easton Norwich. And Chris has also stepped up as a Coach from September this year.

Amy March – for being our junior representative on the committee. She is the face of the junior members of this club and you should be proud that she has done a fabulous job of that.

There are others of note who've support the club and without much detail they are...

Chris Parnham, Danny Smith, Mark Rundle, Rob Pollock, The Dye Family, Terry Reeve, Alan Evans, Carl Offer, Dave Morley, Ian Harvey, Jack Crouch, John Redding, Jordon Long, Kevan Taylor, Lee Meacock (who has also stepped up as a coach from September this year), Nigel Bailey, Penny McKeever, Rui Pinto, Suzie Edwards, Steve Bissenden. Thank you all.

I'm sure there will be others who've been there for the club that I've missed, please accept my grateful thanks.

Difficult to hear news...

We were informed by Wymondham High Academy (WHA) last year that we didn't have a home there from the Winter of 2019. We have now been informed from WHA that our container of only 20' can no longer be stored anywhere on their 20-acre site. Effectively we have been asked to vacate the premises, which has come at a considerable cost to the Club. This was always a risk taking in to account the knowledge that WHA resisted entering into a contract with us from the outset of our partnership with them. It appears that they don't want us back. But we haven't given up hope yet on that and will continue to pursue the Academy as our favoured venue to shoot at. That is unless something else local to here becomes available or the membership decides otherwise.

The future is looking healthy...

We've made new friends here, formed a mutually beneficial partnership and provided archery to our growing number of archers, by partnering with Wymondham Rugby Football Club from September 2018 and enjoying this 34-acre site. Our permanent archery range is the envy of many archers and clubs in and around Norfolk – we know this because they have said so.

We have begun the process of putting in to place a “licence to use”, agreement. Ensuring that we have a light touch legal agreement between our landlords WRFC/WCRT and us. Whilst we are still in negotiation regarding the finer details, the licence to use agreement should carry some, if not all, of the following points.

Use of Field and Facilities

We will formally licence the archery range for permission to be used for Archery and Archery events organised and run by Wymondham Archers. And that Archers may use the adjacent car park or other car parks whilst they are using the facilities including the Clubhouse.

After a successful first season Wymondham Rugby Club have agreed to enter into a licence agreement with Wymondham Archers for use of the field. Details are to be worked out over the coming weeks, but it is likely to be for a period in excess of 5 years, with a 12-month notice period. 2019/20 fees will be the same as 2018/19, thereafter they will increase in line with inflation (RPI).

Who is coming to Wymondham Archers?

We are bringing people into archery, and we continue to grow our club. Can any of you who think they know, guess how many beginners we brought through the club this year.

Well... it was 60. This raised just over £2400.00

And here are some of our successes... As of last week,

Oldest	Youngest	Female	Male	Seniors	Juniors	Senior U25	Total	First Club	Second Club - Senior	Existing WRFC Member	Average Age Age
79	6	29	68	76	14	7	97	95	2	3	42.26
		30%	70%	78%	14%	7%	100%	98%	2%	3%	

Our Facilities and our Income

We run an archery club that would befit a millionaire. We have full use of a £4.5m state of the art clubhouse, we have 360+ days per year of outdoor archery. We have CCTV, full security fencing around our site. We have a car park that serves us well. Our lines are painted, our grass is mowed and we have high quality archery bosses to shoot at. Equipment is all at hand, from spare bows and ancillary equipment to faces for targets. We have partners who want us here. All this, our time here, and our future, comes at a cost. The truth of that cost is that your fees do not meet the true cost of running our archery club. Your subscriptions brought in £6.3K last year. Our have a go's, grants and other income such as the 300 club and additional voluntary contributions

also brought in just over £6.3K. If your fees were to match the true cost – to match the cost of running this club, you would all be paying in excess of £300 per year for your archery. If this meeting wishes to increase your membership by this large percentage, please let me know.

So, we are working on making ends meet. We are doing this with the extra work the coaches, the fund raisers, the have a go's, the tournaments, the lunches, the 300 Club and more that small but strong cohort of club members are doing. But we need you to play your part in making Wymondham Archers something not just for us but for the future of Archery in Norfolk. We have an opportunity here to truly leave something behind, and we need you all to help us do that.

Our Winners at Tournaments

Some of our Archers won at tournaments or found themselves on the podium, those being...

Amy March – Indoor and Outdoor Junior Ladies Norfolk and SCAS Junior Lady

Chris Norburn – Indoor County Champ

Terry Reeve – podium places at several shoots.

Wymondham Archers – Outdoors Team Trophy

Daron March – Podium places at several shoots

Danny Smith – Medieval Clout

Sue Wensley – Podium position at Hingham

Pete Hill – Outdoor Champ Norfolk - There are more, and I apologise to those I've missed.

What we want to bring to you next year

We want to bring to the club a competition of renown. We are seeking to have a place at the table for the National Series of Tournaments. This means that there will be around 50 of the best archers in the Country shooting right here at Wymondham Archers, at Barnard Fields.

We will continue to have social gatherings, lunches, fun days, Thursday round day and the ever-present opportunities to earn 252 badges and obtain a classification.

And we need help to run our fabulous Archery Range

We want to introduce a “helping hand team” to you, our membership. We are seeking to keep your fees, our fees, at roughly the same as they were last year but recognise that often people have more time than finances. We would like to tap into that time. Our have a go's bring income but we recognise that they are so very often run by the same people. Our future donators, sponsors and corporate have a go's can be generated by you. If you can make the contacts, we will make the process of encouraging that business to get in to sport, the sport of archery. Your Club Needs You. Please sign up on the forms you found at the entrance to the Meeting.

To make this process more successful for us, we would like to move the club to a charitable status, by changing the entity of Wymondham Archers to a Community Amateur Sports Club; otherwise known as a CASC. We will remain Wymondham Archers, but we will also become a charity. We need you as the

membership to support this move towards becoming a charity. There are more than 7000 such CASC clubs in the UK. The business of running an Archery Club of this size becomes increasingly complex and costly; becoming a charity will support the resilience of our Club. We can claim 20% on VAT with GiftAid. We can claim up to 80% off business rates should we move to a CASC and the support of businesses wishing to get in to sport is more tax efficient for them if we are a CASC.

Do we qualify – and the simple answer is yes we do.

We qualify as a Club to become a CASC. And we will have restrictions as to the maximum we can ask members to pay for their membership.

We will have to have at least 50% of our members fully participating in the sport of archery.

There is a limit on what we can earn in relation to trading and property. If we exceed these we will have to set up a trading subsidiary. The figure is £100,000 and is part of the income test. If we raise more than £100,000 per year, we will have to set up a trading subsidiary.

Members of the Club and CASC cannot benefit from us becoming a CASC. And we must have stipulated in our constitution that if we wind up the club the assets must be distributed into a similar sport or association. Our Constitution already states this.

We need to keep records such as income for the income test as well as income and expenditure for corporation tax, details of participation for the, up to, 50% social members test and a calculation of the membership cost of participation.

Only fit and proper persons can manage and run our CASC?

Although we don't pay our members, if ever there was a "pay to play for us", situation, we cannot pay any more than £10,000 per year in total for all our players of the club.

Who else is doing this? The number of sports clubs registered as CASCs has reached over 7,000 registered clubs.

Will be benefit? – again the answer is yes.

We can avoid corporation tax and stay in the scheme if you set up a trading subsidiary to take on the activities with non-members which then donates the profits tax free to the CASC.

The Gift Aid scheme and the Gift Aid Small Donations scheme would receive an extra 25p in the £1 from the Government on gifts to the club. But, repayments under either are not available on membership subscriptions. Other conditions apply.

We can pay people if they shoot for us, around the Country, or the World.

Companies can offset their donation against their taxable profits but the CASC does not receive a tax rebate.

Individuals who make a gift in their will do not have to pay inheritance tax on that gift.

Could we deregister our club as a CASC? – No, not easily.

If the club has tried everything to be structured in a way that complies with the CASC qualification conditions but cannot comply then the CASC may be deregistered with a potentially tax penalty.

How can we donate to Gift Aid...

Gift Aid can be claimed on qualifying donations and small donations payments on small cash donations. The determination of the amount can be found on the .Gov website.

Before I hand over to Daron, do any of you have any questions that you'd like to put to me or the committee so far?

Later I will be asking you all to decide whether we will be moving towards becoming a CASC when we get to vote on our resolutions.

Over to Daron.

Resolutions:

Agreeing on the fee structure set by the Committee

The Committee has considered that the membership fees should be raised by only 50p per month to £198 for the period September 2019 to September 2020. Do we have any questions relating to this? Can we have a show of hands as to whether you are in favour of this increase?

And that we agree to introduce an Archer Relief of Costs Scheme (ARCS)

We recognise that some of us find the fees difficult to meet and so Wymondham Archers will support those people and families by formally introducing our Archer Relief of Costs Scheme (ARCS); where archers and families who shoot with us will be supported in spreading their annual fees.

We offer one solution.

That the individual or family meet the affiliation costs outright at the beginning of the year.

Adult & Intermediate archer; AGB Fees + WRFC Social Fees + first month's payment

Junior; AGB Fees + first month's payment

That they enter into a regular bank transfer paying off the remainder month by month until the end of the Club year.

That if the individual or family default for one or more payments, they agree to pay the intervening monthly debit prior to taking part in archery again at Wymondham Archers.

And that should Wymondham Archers begin to utilise Direct Debit payments that those on the ARC Scheme agree to use those rather than a regular bank transfer.

Do we have any questions relating to the Archer Relief of Costs Scheme? Can we have a show of hands as to whether you are in favour of introducing the scheme?

That we agree or otherwise on whether the Club moves to a Charitable status (CASC)

You have been provided with information relating to Wymondham Archers becoming a CASC. Do you have any questions relating to this? Can we have a show of hands as to whether you are in favour of moving to become a CASC?

Nominating Officers of the Club

You will be asked to vote on any nominations if there is more than one person applying for the same role within the club.