



# Wymondham Archers

## Minutes of Committee Meeting

25<sup>th</sup> July 2018 7:00pm

**Present:** Pete Hill (Chair); Dave Tonnison (Vice Chair); Nigel Bailey; Peter Aldridge; Sophie Yaxley-McLellan and Sandra Edwards (Minutes).

### 1. Apologies for Absence

There were apologies from Sarah-Ruth Hubbard (Secretary), Daron March (Treasurer), Damien Lewington.

### 2. Approval of Previous Meeting Minutes

The minutes of the meetings which took place on 20<sup>th</sup> June 2018 were approved by the Committee and signed by the Chair as a true and accurate record.

### 3. Matters Arising

See action points update.

### 4. Action Points Update

2 action points have rolled over and are highlighted in bold on the last page.

4 action points have been completed.

1 action point has been postponed and discharged.

1 new action point has been raised and is also highlighted in bold on the last page.

Nigel reported that there are no suitable free advertisement spaces available in any local newspapers.

Sophie has forwarded Pete contact information for school archery. The school year has now finished and cannot be taken forward at this time. The item will be postponed (discharged) and picked up when time allows during the next school year.

Pete has contacted the relevant parties with regards to the EGM being held on the 6<sup>th</sup> August 2018.

Pete has applied to Southern Counties Archery regarding a grant for the club's move and expansion.

Pete forwarded induction paperwork for review. Reviewers did not have anything to add during the meeting.

#### **5. Secretary's Report**

No report currently.

#### **6. Treasurer's report**

We have a total membership of 56 (42 senior and 14 junior members). We have 23 paid beginners. To date we have a total of £7,771.20 at the bank and we are still making a profit. This puts us in a good position as we are going to have some big expenditures coming up before and in September.

#### **7. Records Officer Report**

No report currently.

#### **8. Competitions Officer Report**

No report currently.

#### **9. Website and Social Media Officer's Report**

The website is currently being updated and reviewed by Gillian and Dan.

#### **10. Junior Officer's Report**

No report currently.

#### **11. Chairperson's Report**

Pete stated that the club is doing well and there have been no complaints.

The club has received positive feedback from the very successful 'Have a Go' day at the Ladybelt Country Park. Well done and many thanks to everyone who participated.

Pete has negotiated a rent-to-buy scheme for the Wymondham Archers store at the Wymondham Rugby Football Club (WRFC). Payments will be made monthly over 3 years.

Membership – Status and Encouraging Club Members

Members have been contacted with details of the new pricing structure and instructions regarding payments.

Members are encouraged to pay the appropriate fee in full if they are able as this will assist in managing the club's move to the new WRFC. Payments received before September will be greatly appreciated.

Pete has paid his new membership fees using the new system. The system works and is easy to use.

Pete will upgrade his membership at the WRFC to Vice President Member. This will allow inclusion into decision making at the WRFC. Pete has recommended that several of the committee members also upgrade their membership to allow the Wymondham Archers to have a voice at the WRFC.

## 12. Plans for WRFC

- a. **Induction to WRFC Site:** Documentation has been reviewed and is ongoing.
- b. **Line Painting:** Pete has requested approval to have lines painted on the shooting range. This was carried by the committee. It was agreed that future line painting would be reviewed by the committee.
- c. **Membership Cards:** Will be provided by the WRFC. The card is also a cash card and can have funds added to it for use at the club. It is envisaged that all Wymondham Archers will receive a card although some more thought may be necessary for Junior members. A sticker with Wymondham Archers Logo will be added to these membership cards. Members must have their membership cards available for inspection at all times when at the WRFC.
- d. **Hingham & CONA Guests:** Are partner clubs and will be subject to a £2 shooting fee. Partner club members must provide proof of membership (club and Archery GB) and may only attend on Club shooting sessions (Monday and Wednesday nights and Saturday Mornings). There is also an option of joining Wymondham Archers. Pete will write to these clubs with the appropriate information. NB: Guests from non-partner clubs will be subject to a £5 shooting fee and the same restrictions listed above.
- e. **Restrictions on number of shoots per Club Night for Guest Clubs:** May be required if the number of guest archers adversely affects Wymondham Archers. The range is primarily for Wymondham Archers and the attendance of guest archers will be actively monitored.

## 13. Any Other Business

The move to the WRFC involves a substantial amount of additional club work and Pete may ask for volunteers to assist him. Sandra has some availability at the moment and could assist if required. Pete will ask members as and when he feels it is necessary.

14. **Date of next meeting:** TBC. EGM 6<sup>th</sup> August 7:00.

This is a true record of proceedings.



Signed .....

Name ..... **Peter Hill** .....

Date ..... **25/Jul/2018** .....

# ACTION POINTS

Action	Comments
Nigel to investigate pricings regarding beginner's courses advertising.	Completed and discharged.
<b>Pete to look into writing an article.</b>	<b>Ongoing. Update at next meeting.</b>
Sophie to provide Pete with contact details for arranging students' attendance at beginners' courses. Pete to take this forward.	Done.  Postponed and discharged.
Pete to contact Wymondham High and Wymondham Rugby club regarding the EGM on 6 <sup>th</sup> August 2018.	Completed and discharged
Pete to apply for a grant to assist in the club's move and expansion.	Completed and discharged
Pete to supply reviewers with the induction documentation.  Review of Induction documentation to be undertaken by David, Sophie and Daron.  <b>Induction documentation to be finalized and implemented.</b>	Done  Done  <b>Update at next meeting</b>
<b>Pete to write to Hingham and CONA partner clubs to inform them of all pertinent information regarding use of the new Wymondham Archers' facilities at the WRFC.</b>	<b>New. Update at next meeting.</b>