



Wymondham Archers

Minutes of Committee Meeting

26 June 2017 at 7.00pm

Present: Pete Hill (Chair); Sarah-Ruth Hubbard (Secretary); Daron March (Treasurer); Fay Lawson; Dan Parnham (Vice Chair); Damien Lewington; Gillian Harris; Fran Richer; Sally Palmer

In attendance: Mary Lawson (Minutes)

1. Apologies for Absence

There were apologies from David Morley, Sally Wooltorton and Diana Flower.

2. Approval of Previous Meeting Minutes

The minutes of the meeting which took place on 15 May 2017 were approved by the Committee after correcting Sarah Palmer to Sally Palmer and signed by the Chair as a true and accurate record.

3. Matters Arising

- Letter to Andy Beer – Andy had received the letter sent. Pete thanked the committee for all their help, and in particular Dan, as he had found the process very stressful and problematic. The club may have lost some members because of this situation.
- Field Captain Form – Copies had now been distributed to sign and return to Sarah.

Action: Committee members to sign and return completed Field Captain Form to Sarah

- Saffron Housing Trust – Pete had tried to phone the charity to find out what criteria the club had received their grant but without success to date. He would continue to investigate this.

Action: Pete to continue to try to get in touch with Saffron Housing Trust

4. Secretary's Report

Sarah reported that there are currently 46 senior, 11 junior and two non-shooting members with two new members joining this evening.

She thanked Sally P for sorting out "mailchimp" which would now be used to send updates out to members.

5. Treasurer's report

A summary of the accounts was distributed

Daron reported that insurance had been taken out and paid for. The new on-line account is now live. Daron still needs access to the old account and will liaise with Pete regarding this. Pete, Sarah and he will meet shortly to look at the processes of

using these accounts.

Daron went on to talk through the financial summary. The finances are back up after a dip, the courses are working well for the Club. They have generated £320 income to date. However, the committee should be mindful that the new school fees come in to play in September and they will be double the present fee. Any ideas for fundraising would be gratefully received

6. Competitions Officer

Nothing to report

7. Equipment Officer

Geoff reported that the bosses are working well outside. However, it is very tight for room in the container but it would cost £2000 to get an additional one. Damien stated that there was a container at the school site where he works which used to belong to another club. They might like to have it moved which would only cost a relatively small amount. He would investigate this. Permission would need to be sought from Wymondham High School too. Geoff and Damien would work together to investigate all the options.

Action: Geoff and Damien to look at additional storage options

Daron felt that there was some maintenance needed on the stands and that there was a need to get some new faces.

Pete thanked Anthony Carter for donating tubes to go under the trolley, they help greatly. Geoff asked if anyone might have an old hose reel (windup with a handle) for the red and white tape. All agreed to ask around.

8. Records Officer

Sally P reported that she was still receiving score forms with no details. It was agreed that when there is a coaching event, archers would be reminded to make sure all details are filled in. Daron felt that many members do not know what happens to the scores, nor how to fill in a Portsmouth score sheet. Sally P felt that the form needed to be changed to match the website and all agreed.

9. Safeguarding Officer

Nothing to report

10. Website and Social Media Officer

Gillian had received an email from Neil about the website and the Club is looking to move to another hosting server so that it meets the Club's requirements. Dan is willing to help with this. It is hoped to take control of the domain name too in due course.

11. Coaching Officer's Report

Fay stated that things are going well with the first beginners' course having been completed and the second one started. There are five on the second course with two at present booked in for the third.

Fay proposed coaching evenings for the Club once a month, probably on a Monday. A boss can be pulled aside 10m or 20m depending on need. These will be confirmed to members with dates.

Have a Go sessions – It was felt that these could be on a Saturday at least once this

summer. Geoff suggested that this took place after the shoot. Fay though felt that it could be done at any time with two bosses pulled forward. Pete would ask Bob for the cost to go on to 5.00pm for these sessions. Signs would be needed, the top gate closed, meet and greet. Cost £1 per six arrows. Suggested date to be given to Sarah.

12. Catering Officer's Report

Sally W was not present

13. Chairperson's Report

Pete stated that membership is thriving and thanks must go to Sarah and Daron who have been encouraging membership. The average numbers per shoot is being collated and it had gone down to 4 per session but was now back up to 17-19. There is a need to have 17-19 per session to make it viable and will be particularly important when the winter sessions begin. He confirmed that if a night is cancelled and notice given to the school the club does not get charged. If the school cancels the Club does not get charged either.

Pete acknowledged that some members are unhappy about shooting into the sun and confirmed the reasoning that iterated there is a need to have a long overshoot (110 yards) which is why it has been changed this year.

The club is not using ground quivers at the moment but Pete felt that, particularly with courses and Have A Go it would be better to use them. Geoff would obtain a price for these.

Action: Geoff to get a price for ground quivers

14. Any Other Business

- Support for "Have a Go" at the Ladybelt Park on 2 July was needed. Damien will transport the equipment at 8.00am with pickup at 5-6pm for return. A risk assessment had been done. Low bosses would be used with plenty of overshoot. Nobody will load their own bow, each participant will be one on one with 2-3 shooting at a time. An average of 6 people will be needed all day. Sarah would write to Club members asking for help.
- Damien asked whether the loco parentis had been advertised. He felt that this should be mentioned during the courses. A list of dates would be put in the newsletter.
- Fran commented that she would like to have some training before signing the Field Captain's form.
- Dan felt that there was an issue with wasting time with setting up when only two or three were present. It was agreed that if there was access to the store then perhaps get things ready but only put one boss up initially.
- Daron asked that members be reminded to fill in the register to tie up with the money being collected. This acts as a fire register too.
- Geoff commented that if a member would like a different range to shoot it would be good to know prior and when they are coming. Pete commented that members could get to the club as early as they can and sort this.
- Gillian stated she would like to enter the club for the Winter Indoor Postal League again with two recurve teams and one compound. This was agreed.

15. Date of next meeting

The next meeting will take place on **16 August 6.45pm for 7.00pm start.**

This is a true record of proceedings.

Signed  

Name **Sarah Ruth Hubbard & Pete Hill** Date **4th August 2020**

ACTION POINTS

Action	Completed
Committee members to sign and return completed Field Captain Form to Sarah	
Pete to continue to try to get in touch with Saffron Housing Trust	This has now been completed – Sarah contacted the Trust, who longer exist.
Geoff and Damien to look at additional storage options	
Geoff to get a price for ground quivers	A donation of ground quivers has been made to the club, by the Chairman.