

WA Covid 19 Beginners Risk Assessment 2020 V3

Risk Classification								
Note: Risk = Likelihood x Severity			Severity				The risk of the Range/s is assessed as...	
Likelihood			1	2	3	4		
			4	8	12	16		
			3	6	9	12		
			2	4	6	8		
1	2	3	4					
Target Centres	Hazards	Consequences	Who is at risk	Severity	Like-lihood	Risk	Control Measure	Risk with Control Measure
Outdoor Range 4 Metre Centres	Someone in my family is symptomatic with Covid-19 but I am well.	Risk of Infection to other people	All	3	4	12	Beginner MUST refrain from coming to the Archery Range and Facilities for at least 14 Days.	1
Outdoor Range 4 Metre Centres	Becoming ill whilst on the Archery Range.	Infection may be passed to another person or their families etc	All	3	3	9	You must immediately leave the Range and go home, if a minor illness. Please arrange urgent support should you find yourself seriously sick whilst you are at the range. If you develop Covid-19 symptoms after being on the Archery Range, you MUST inform Secretary@wymondhamarchers.co.uk	2
Outdoor Range 4 Metre Centres	I have symptoms of Covid-19	Risk of Infection to other people	All	3	3	9	Beginner MUST refrain from coming to the Archery Range and Facilities for at least 14 Days.	2
Outdoor Range 4 Metre Centres	Personnel responsible for safety of the Archery Range must ensure that systems operated by the premises provider are within Government Guidelines.	Risk of Infection	Beginners and Premises Staff	3	3	9	Wymondham Archers have liaised with the WRFC who are aware of and accept the control measures. Government guidance and local guidance will be adhered to at all times. Regular review of the Risk Assessment will be undertaken.	2
Outdoor Range 4 Metre Centres	Risk of transmission of virus from and to hands from surfaces enroute to and on the Archery Range	Risk of transmission of virus, illness and death	All	3	3	9	Measures for opening the range include... • Beginners to sanitise hands prior to and following touching any other surfaces. • Coach to sanitise bosses before and after shooting at them. • Allocate individual equipment to one specified volunteer/s, and fully sanitise all equipment after use. • Leave-on-sanitiser spray is provided for each target • Disinfectant and hand sanitiser is provided on the range.	2
Outdoor Range 4 Metre Centres	Risk of transmission of virus from and to hands from surfaces in Shooting Shed.	Risk of transmission of virus, illness and death	All	3	3	9	Shooting shed may be used if appropriate warning signs are in operation. Beginners must shoot from at least 2 metres apart. Beginners should refrain from touching any part of the shooting shed.	2
Outdoor Range 4 Metre Centres	Risk of transmission of virus from hands whilst on Range	Risk of transmission of virus, illness and death	All	3	3	9	Sufficient hand cleansing gel and sanitiser has been made available for use by beginners.	2

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Target Centres	Hazards	Consequences	Who is at risk	Severity	Like-lihood	Risk	Control Measure	Risk with Control Measure
Outdoor Range 4 Metre Centres	Risk of Transmitting Covid-19: Coronavirus	Risk of transmission of virus, illness and death	All	3	3	9	Stay alert The clear Government message is that we can all help to control the virus if we all stay alert. This means you must: • Limit contact with other people • Keep your distance if you go out (2 metres apart where possible) • Wash your hands regularly • Self-isolate if you or anyone in your household has symptoms.	2
Outdoor Range 4 Metre Centres	Cross Contamination from Café, Club House and Toilet Facilities	Risk of Infection to other people	All	2	3	6	Club House, Café and Toilet Facilities are in occasional use. Toilet Facilities may be used in when available. However, the person using the toilet MUST disinfect the facility, their hands and their equipment after use.	3
Outdoor Range 4 Metre Centres	Equipment not cleaned prior to use	Risk of transmission of virus, illness and death	Beginners	3	2	6	All equipment to be cleaned prior to use by beginner. Equipment to either be returned to store or kept by beginner following course. Equipment to be stored for 72 hours following course.	2
Outdoor Range 4 Metre Centres	Close proximity to Beginner when putting together equipment	Risk of transmission of virus, illness and death	Beginners and Coach	3	2	6	Use of Safety Zone to demark Beginners shooting zone and safety space for Coach. Coach to remain outside zone, except for emergencies.	2
Outdoor Range 4 Metre Centres	Sharing of Beginners Equipment	Risk of transmission of virus, illness and death	Beginners	3	2	6	Assign each participant or household; equipment for the session. Mark each bow and arrow so that participants can specifically identify their own. Wash/sterilise equipment inbetween sessions, Bows handles/limbs/strings between sessions, Arrows Arm bracers including fastening method, Tabs, Stretch bands Replace or clean equipment in between sessions, Strings, Replace target faces	2
Outdoor Range 4 Metre Centres	Access and Egress to and from the Archery Range will need to agreed by the Premises Provider and the Archery Club, prior to the activities of Archery taking place.	Risk of Infection	Beginners, coaches and Premises Staff	2	2	4	Access and Egress to and from the Archery Range has been agreed by the Premises Provider and the Archery Club. Liaison with Premises provider is essential for the control measures to be agreed. Government guidance and local guidance must be adhered to at all times.	2
Outdoor Range 4 Metre Centres	Eating and Drinking on the Archery Range.	Risk of Infection to other people	All	2	2	4	Eating and Drinking on the Archery Range should be avoided at all times. However, if beginners wish to bring drinking bottles and flasks, these should be sealable / non-spill design. Beginners and attendees should avoid the sharing of bottles and flasks.	2

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Target Centres	Hazards	Consequences	Who is at risk	Severity	Like-lihood	Risk	Control Measure	Risk with Control Measure
Outdoor Range 4 Metre Centres	Horizontal Surfaces	Risk of Infection	All	2	2	4	To Avoid unnecessary virul contact avoid horizontal surfaces at all times.	2
Outdoor Range 4 Metre Centres	Arrow length check	Risk of injury to the beginner	Beginner	3	1	3	Use of arrow and cliniband to support arrow length measurement. Find a way to safely measure arrow length without breaching social distancing or hygiene guidance or use oversize arrows (recommend full length 32" Easton Neos)	2
Outdoor Range 4 Metre Centres	Supporting the participant. It is common to physically load the bow, adjust body, bow and string position. Each participant also reacts differently when trying archery for the first time, for example lack of confidence to draw bow, or hold it etc.	Risk if injury to the beginner	Beginner	3	1	3	Warm up with stretch bands to explain technique. Use this as an opportunity to assess coordination and identify participants who may need extra support. Use clear verbal explanation, feedback, demonstration and visual aids. (e.g a mirror) to teach correct shooting technique. Tip: Use the 'one two three alignment drill' to help beginners understand and find their reference point at full draw, use the 'release motion drill' and 'finger release drill' to help the archer establish a correct anchor point and shot execution, and use the 'four step drill' with a band to help develop and refine the draw.	2
Outdoor Range 4 Metre Centres	Intervening for safety reasons.	Risk of infection, Risk of Injury to the beginner or coach	Beginner and Coach	3	1	3	Physically intervene if this is needed for safety reasons. If you need to be 1m from the archer to maintain social distancing, wear a face mask. Risks are significantly reduced by the instructor / coaches by: Prioritising safety - Spend time explaining how to let down and that the command will be used when the instructor sees something that isn't safe. The participants should understand to stop what they are doing immediately and come down, then wait for further instruction. Assessing the situation - Make use of a pre-session questionnaire to ask the participants handedness, height and eye dominance if known as well as medical issues that might affect shooting. Ask if they feel they will need extra support/assistance. Monitor participants prior to shooting – use other drills in the lead up to shooting an arrow to reinforce safety guidance and assess coordination. Provide clear instruction – explain what is needed, use visual aids, and where helpful engage parents/carers more in the session to assist you. To prevent safety issues arising provide 1:1 supervision of a beginner. Maintain this approach until the beginner is able to shoot competently without intervention.	2
Outdoor Range 4 Metre Centres	Supporting participants with mixed abilities	Risk of transmission of virus, illness and death	Beginner and Coach	3	1	3	Adhere to "Return to archery guidance for Supporting Disabled Archers"	2
Outdoor Range 4 Metre Centres	Cross Contamination between bosses	Risk of transmission of virus, illness and death	Beginners, Coaches and Archers	3	1	3	The bosses are placed at 4 Metre Centres an approximate 2 metre safe space between Bosses will be provided.	2




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Target Centres	Hazards	Consequences	Who is at risk	Severity	Like-lihood	Risk	Control Measure	Risk with Control Measure
Outdoor Range 4 Metre Centres	Cross contamination from Faces and Target Pins	Risk of transmission of virus, illness and death	All	3	1	3	Beginners will be given Archers Faces and Target Pins to use for the duration of their course. The beginner will keep these between course sessions, and be responsible for bringing them to each session. Beginners are required to dispose of their own target faces in their home waste.	2
Outdoor Range 4 Metre Centres	Narrow Gateways and Openings	Confined Spaces and Overcrowding	Beginners and Premises Staff	2	1	2	The Outdoor Range is sufficiently large to not required a oneway system. However, beginners must respect other persons on the range and the need for social distancing. Attendees must remain 2 metres apart at all times.	2

Risk Classification and Action		
Designation	Classification	Action
5 to 16	Unacceptable	This situation is not tolerable. Shooting shall not start or be continued until the risk has been reduced.
3 to 4	Tolerable	Shooting can continue as long as all control measures are in place and observed - Measures will need to Monitored, Managed and Controlled.
1 to 2	Low	Little or no risk - Measures will need to Monitored and Controlled.

This Risk Assessment is designed to work alongside the current Covid 19 Outdoor Risk Assessment and the Outdoor Archery Risk Assessment for WRFC. All must be followed and adhered to.

Name	Role	Signature	Date
Samantha Parker	Health and Safety Officer		13th Sept 2020
Peter Hill	Chair / Coach		13th Sept 2020
Sarah Hubbard	Secretary / Coach		13th Sept 2020

Notes: